

# Public Document Pack

**HAMBLETON**  
DISTRICT COUNCIL

## AGENDA

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Committee Administrator: Jane Hindhaugh (01609 767016)

Monday, 10 February 2014

Dear Councillor,

### NOTICE OF MEETING

Meeting            **COUNCIL**

Date                **Tuesday, 18 February 2014**

Time                **2.00 pm**

Venue               **Council Chamber, Stone Cross, Northallerton**

Yours faithfully,

Phillip Morton  
Chief Executive

To:                 All Members of Hambleton District Council

## **AGENDA**

### **Page No**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | MINUTES  | 1 - 6              |
|     | To confirm the minutes of the meeting held on 10 December 2013 (C.18 – C.24)   |                    |
| 2.  | APOLOGIES FOR ABSENCE  |                    |
| 3.  | ANNOUNCEMENTS BY THE CHAIRMAN OF CHIEF EXECUTIVE   |                    |
| 4.  | STATEMENT BY THE LEADER AND REFERRALS FROM CABINET   | 7 - 16             |
|     | <u>Date of Meeting</u>   | <u>Minutes Nos</u> |
| 5.  | 11 February 2014   | CA.78 – CA.84      |
|     | CABINET PORTFOLIO HOLDER STATEMENTS  |                    |
|     | a) Verbal Statement by the Deputy Leader and Portfolio Holder for Support Services and Economic Development – Councillor P R Wilkinson   |                    |
|     | b) Verbal Statement by the Cabinet Portfolio Holder for Leisure and Health – Councillor Mrs S A Shepherd;  |                    |
|     | c) Verbal Statement by the Cabinet Portfolio Holder for Customer Services and Asset Management – Councillor N A Knapton;   |                    |
|     | d) Verbal Statement by the Cabinet Portfolio Holder for Housing, Planning and Waste Management – Councillor P Phillips.  |                    |
| 6.  | QUESTION TIME  |                    |
|     | None received  |                    |
| 7.  | COUNCIL TAX 2014/15  | 17 - 58            |
|     | To consider the following motion in pursuance of minutes CA.78   |                    |
| 8.  | STATEMENT OF PAY POLICY  | 59 - 68            |
| 9.  | MEMBERS' ALLOWANCES SCHEME   | 69 - 76            |
| 10. | APPOINTMENT TO COMMITTEES  | 77 - 78            |
| 11. | NOTICES OF MOTION  |                    |
|     | None received  |                    |
| 12. | LOCAL GOVERNMENT ACT   |                    |
|     | To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting during consideration of item 13 on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act. |                    |
| 13. | VOLUNTARY REDUNDANCIES   |                    |
| 14. | MINUTES FOR INFORMATION  | 79 - 120           |

# Agenda Item 1

Minutes of the meeting of the HAMBLETON DISTRICT COUNCIL held at 2.00pm on Tuesday 10 December 2013 at the Civic Centre, Stone Cross, Northallerton

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## Present

Councillor R A Baker (In the Chair)

Councillor	D E Adamson	Councillor	J Noone
	P Bardon		Mrs C Patmore
	A W Barker		B Phillips
	K Billings		M J Prest
	D M Blades		M Rigby
	Mrs C S Cookman		A Robinson
	J Coulson		M S Robson
	G W Dadd		C R Rooke
	S P Dickins		Mrs I Sanderson
	G W Ellis		Mrs S A Shepherd
	Mrs B S Fortune		Mrs M Skilbeck
	Mrs F M Greenwell		D H Smith
	B Griffiths		J N Smith
	Mrs J A Griffiths		P G Sowray
	A W Hall		T Swales
	K G Hardisty		A P Wake
	R W Hudson		Mrs J Watson
	J D Hugill		S Watson
	R Kirk		P R Wilkinson
	N A Knapton		A W Wood
	C A Les		

(An apology for absence was received from Councillor D A Webster.)

## C.18 MINUTES

### THE DECISION:

That the minutes of the meeting held on 17 September 2013 (C.12 - C.17), previously circulated, be signed as a correct record.

## C.19 ANNOUNCEMENTS BY THE CHAIRMAN OR THE CHIEF EXECUTIVE

The Chairman announced that a staff choir would be performing on the conclusion of business at the Council Meeting.

The Chairman presented awards to apprentices as part of the 'Changing Lives Building Business Scheme'. Two awards were presented one to Holly Watkins of Arty Party in Thirsk, for Outstanding Apprentice in the Private Sector and one to Joe McKechnie from Leisure and Health Services, for Outstanding Apprentice in the Council.

C.20

**STATEMENT FROM THE LEADER AND REFERRALS FROM CABINET**

The Leader made a statement regarding Budgets, the Council's financial position, Council Tax, the Capital Programme, the New Homes Bonus and being in the fortunate position of not having to make any service cuts.

The Leader moved Cabinet minutes CA.41 – CA.44, CA.48 – CA.55 and CA.59 – CA.65.

**THE DECISION:**

That the reports, resolutions and recommendations of the following meetings of the Cabinet be received, approved and adopted:-

<u>Body</u>	<u>Date of Meeting</u>	<u>Minute Nos</u>
Cabinet	8 October 2013	CA.41 – CA.44
Cabinet	5 November 2013	CA.48 – CA.55
Cabinet	3 December 2013	CA.59 – CA.65

C.21

**CABINET PORTFOLIO HOLDER STATEMENTS**

- (a) Councillor P R Wilkinson, Portfolio Holder for Support Services and Economic Development made a statement regarding ICT Services, Revenues and Benefits, Corporate Finance, Central Northallerton Masterplan, Economic Study, Working with the Local Enterprise Partnership, and Working with Hambleton Business. Councillor B Griffiths questioned the cost of the ICT separation project from Richmondshire District Council; Councillor Wilkinson agreed to provide a written response.
- (b) Councillor Mrs S A Shepherd, Portfolio Holder for Leisure and Health made a statement regarding Sports Awards, Open Weekend at the Leisure Centres, Public Health, Stokesley Leisure Centre Squash Court Conversion, Protecting the Public, Northern Echo Local heroes Awards and Husthwaite Recreation Area. Councillor G W Dadd questioned the process of food rating for businesses; Councillor Mrs Shepherd agreed to provide a written response
- (c) Councillor N A Knapton, Portfolio Holder for Customer Services and Asset Management made a statement regarding the Civic Centre, Thirsk Market Place, Part-Nighting, Customer Services, Communities and Community Safety. Councillor B Griffiths questioned the membership of the Anti Social Behaviour Working Group; Councillor Knapton agreed to provide a written response
- (d) Councillor B Phillips, Portfolio Holder for Housing, Planning and Waste Management made a statement regarding the Review of the Local Development Framework (LDF), Pre-Application Discussions, Enforcement, the Recycling Contract, Apprentices in Waste and Street Scene, Street Scene Fleet and Rural Housing Enabling. A question regarding affordable housing allocations was asked and responded to.

C.22 **REFERRALS FROM THE AUDIT, GOVERNANCE AND STANDARDS COMMITTEE**

**THE DECISION:**

That the reports, resolutions and recommendations of the following meeting of the Audit, Governance and Standards Committee be received, approved and adopted:-

<u>Body</u>	<u>Date of Meeting</u>	<u>Minute Nos</u>
Audit, Governance and Standards Committee	30 October 2013	AGS.17 – AGS.20

C.23 **NEW ELECTORAL ARRANGEMENTS – CHANGES TO COUNCIL STRUCTURES**

The Director of Corporate Services submitted a report regarding New Electoral Arrangements: Changes to Council Structures which considered the recommendations of the New Structures Working Group. The Working Group gave consideration to Committee Structures, representation on Outside Bodies and other associated matters.

The Working Group's proposals for Committees were detailed at Annex A to the report. This provided for the Cabinet, one Scrutiny Committee, the Planning Committee and an Audit, Governance and Standards Committee. There would be two Hearings Panels, one for Standards and one for Licensing and Appeals. The Hearings Panels would be comprised of three Members drawn from a pool of seven in each case. The functions of the Licensing Committee, other than dealing with hearings, would be transferred to Cabinet. It was also recommended that the new Licensing and Appeals Hearings Panel not deal with employment matters.

A reduction in the number of Outside Bodies on which the Council was represented was recommended, the revised list was detailed at Annex B to the report, but the Working Group retained all of those bodies on which the Council was represented by the Leader or Cabinet Portfolio Holders. The Leader recommended that the following Outside Bodies be included, Internal Drainage Board, Scrutiny of Health Committee, North Yorkshire County Council Hambleton Area Committee and Howardian Hills Area of Outstanding Natural Beauty.

Given the reduction in Members, the Working Group also felt that the Constitution should be changed so that no Member could be Chairman or Vice-Chairman of more than one Committee and that some revisions should be made to the normal functions of the role of Chairman of the Council these were detailed in an amended Annex C which was circulated at the meeting.

Arising from some recommendations there would be a requirement to make amendments to the Scheme of Delegation in the Constitution to transfer some functions of the Licensing Committee to Cabinet.

Changes in Committee structures and representation on Outside Bodies would affect the responsibilities of all Councillors and those with Special Responsibilities under the Council's Members' Allowances Scheme. It was therefore recommended that Council ask the Remuneration Panel to look at the remuneration of Members under the Allowances Scheme.

The number of Councillors was due to reduce to twenty eight with effect from May 2015. It was therefore recommended by the Working Group that the new arrangements take effect from May 2014 to establish whether there were any issues that needed to be dealt with before the formal reduction to twenty eight Members. It was noted that this would mean that there were fewer Committee places available during the 2014/15 Council year and that some Members might not be members of a Committee. It was also felt that it should continue in existence during 2014/15 with a view to considering any issues that might arise under the new structures.

**THE DECISION:**

That:

- (1) the Committee structure contained in Annex A of the report be approved to take effect from the Annual Meeting in May 2014;
- (2) the list of representation on Outside Bodies contained in Annex B of the report be approved to take effect from the Annual Meeting in 2014, with the inclusion of Internal Drainage Board (1 representative), Scrutiny of Health Committee (1 representative), North Yorkshire County Council Hambleton Area Committee (2 representatives) and Howardian Hills Area of Outstanding Natural Beauty (1 representative);
- (3) the Constitution be amended so that no Member can be Chairman or Vice-Chairman of more than one Committee;
- (4) the outline of the Chairman's functions as contained in Annex C of the report as amended be approved with effect from May 2014;
- (5) the Remuneration Panel be asked to convene to consider how the Allowances Scheme should apply from May 2015 based on the arrangements approved;
- (6) the functions of the Licensing Committee (with the exception of dealing with hearings) be delegated to the Cabinet with effect from the Annual Meeting in 2014;
- (7) the Licensing and Appeals Hearings Panel does not deal with employment matters with effect from the Annual Meeting in 2014;
- (8) the Chief Executive be authorised to make any amendments to the Constitution necessary for the implementation of the above decisions.
- (9) the existing New Structures Working Group remain in existence to consider issues during 2014/15 at the discretion of the Chairman of the Working Group.

C.24

**ALLOCATION OF SEATS AND APPOINTMENT TO COMMITTEES**

The Director of Corporate Services submitted a report regarding necessary amendments to the allocation of seats on Committees due to recent changes in political groups on the Council and a specific request from the Conservative Group in respect of the Planning Committee. The Council currently had 43 Members, with one seat vacant. The recent move of a Councillor from the Conservative Group to the Independent Group had an effect on the political proportionality of the Council and required consideration of changes to the allocation of seats on Committees.

Committees must be constituted on the basis of available seats being allocated on the Council's overall political proportionality (so far as was "reasonably practicable") unless some other basis of allocation had been approved without any Member voting against it. The allocation of seats was a two-stage process; Council determined seat allocations to each Group based on proportionality and decided which Members sat on which Committees. In carrying out this process the Council must follow the wishes expressed by Groups. Proportionality did not apply to Cabinet and was currently waived for the Licensing Hearings Panel and the Standards Hearings Panel. The allocation of Committee places was agreed as Annex B of the report, which gave two seats on the Licensing and Environmental Protection Committee to the two non-Conservative groups. This required one of the current Independent Group Members to be removed from Scrutiny Committee 1 and replaced with a Conservative Group nominee. Two Conservative Group Members were removed from the Licensing and Environmental Protection Committee and one nominee each from the Independent Group and Liberal Democrat Group were appointed to that Committee.

The Group Leaders had been consulted on the proposals and agreed that Councillor D H Smith be removed from Scrutiny Committee 1, Councillor J Noone be appointed to Scrutiny Committee 1 and the remaining seat remain vacant. Councillors C A Les and S P Dickins be removed from the Licensing and Environmental Protection Committee and Councillors K Billings and B Griffiths be appointed to that Committee. The Conservative Group had requested that Councillor Mrs I Sanderson be replaced by Councillor S P Dickins on the Planning Committee.

**THE DECISION:**

That:

- (1) proportionality rules continue to be waived in respect of the Licensing Hearings Panel and the Standards Hearings Panel;
- (2) the allocations for political groups for the remaining Committees be as set out in Annex B of the report;
- (3) the changes of membership of Committees as detailed above be approved.

The meeting closed at 2.20pm.

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Chairman of the Council

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## **STATEMENT BY THE LEADER OF THE COUNCIL**

**18 February 2014**

Whilst many councils, including some very close to us, are having to make tough choices regarding budget reductions, our long-term financial planning and early action to address grant reductions has put the Council in a position that shows a projected budget surplus for the next 4 years. A position that I expect will improve further once savings from our impending restructure exercise have been added.

Once the Directors have completed their proposed structures it is my intention to share them with you all. Early indications show an estimated saving of around £500,000.

We have now received the findings from GVA relating to our Economic Study. In due course, once we have analysed these, there will be a presentation to Members.

**Councillor Mark Robson  
Leader of the Council**

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Decisions of the meeting of the CABINET held  
at 9.30am on Tuesday 11 February 2014 at the  
Civic Centre, Stone Cross, Northallerton

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Present

Councillor M S Robson (In the Chair)

Councillor N Knapton  
B Phillips

Councillor P R Wilkinson

Also in Attendance

Councillor P Bardon  
K Billings  
D M Blades  
Mrs C S Cookman  
Mrs B S Fortune  
B Griffiths  
Mrs J Griffiths  
K G Hardisty  
D Hugill

Councillor J Noone  
Mrs C Patmore  
M J Prest  
D H Smith  
T Swales  
A Wake  
Mrs J Watson  
D Webster

(An apology for absence was received from Councillor Mrs S Shepherd)

CA.78

COUNCIL TAX 2014/15

All Wards

**The subject of the decision:**

This report considered for 2014/15 the level of Council Tax and the policy on reserves. In addition, it provided Members with details of the Council's formula grant settlement released on 19 December 2013 and the Council's Business Rates base that would be used by Government to calculate the Business Rates target for 2014/15 for the Retained Business Rates funding mechanism, which from 2014/15 would be operated as a pool across North Yorkshire.

**Alternative options considered:**

None.

**The reason for the decision:**

To maintain the long term viability of the Council's finances and ensure sustainability by investing in community projects as determined by the Council's priorities and supporting the maintenance and enhancement of service delivery. To maintain the integrity of the Council's financial strategy.

**THE DECISION:**

That Cabinet approves and recommends to Council that:

- (1) it be noted that on 15 January 2014 Council calculated the Council Tax Base 2014/15:-
  - (a) for the whole Council area as £34,021.71 [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and
  - (b) for dwellings in those parts of its area to which a Parish precept relates as in the attached Annex A(1) of the report.
- (2) the Council has calculated the Council Tax requirement for the Council's own purposes for 2014/15 (excluding Parish precepts) as £3,044,263;
- (3) the following amounts be calculated for the year 2014/15 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:-
  - (a) **District/Parish Gross Expenditure**  
£46,092,351.68 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils
  - (b) **District/Parish Gross Income (including Government Grants, use of Reserves and Collection Fund Surpluses etc)**  
£41,817,567.39 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act
  - (c) **District/Parish Net Expenditure**  
£4,274,784.29 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year (Item R in the formula in Section 31B of the Act)
  - (d) **Basic Amount of Tax (including average Parish Precepts)**  
£125.6377 being the amount at 3(c) above (Item R) all divided by Item T (1(a) above), calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts)
  - (e) **Parish Precepts**  
£1,230,521.68 being the aggregate of all special items (Parish Precepts) referred to in Section 34(1) of the Act (as per Annex A)

- (f) **Basic Amount of Tax (Unparished Areas)**  
£89.4800 being the amount at 3(d) above less the result given by dividing the amount at 4(e) above by Item T (1(a) above), calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates

(4) **Major Precepting Authorities**

it be noted that the North Yorkshire County Council, the North Yorkshire Fire and Rescue Authority and the Crime Commissioner North Yorkshire have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below and at Annex A(1);

(5) **Council Tax Bands for All Councils**

***Figures for North Yorkshire County Council, North Yorkshire Fire and Rescue Authority and Crime Commissioner North Yorkshire are yet to be determined and will be reported at Council on 18 February 2014.***

the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2014/15 for each part of its area and for each of the categories of dwellings:

Hambleton District Council

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
59.65	69.60	79.54	89.48	109.36	129.25	149.13	178.96

(6) **Excessive Council Tax**

the Council determines that the Council's basic amount of Council Tax for 2014/15 (at 3(f) above) is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992;

- (7) the appropriate amount is taken from the Council Taxpayers Reserve to support the decision at (3) above; and
- (8) the policy on Balances and Reserves at Annex C of the report is approved.

CA.79

**2014/15 CAPITAL PROGRAMME BUDGET, TREASURY MANAGEMENT STRATEGY STATEMENT AND PRUDENTIAL INDICATORS 2014/15**

All Wards

**The subject of the decision:**

This report sought approval for the capital programme for the coming financial year 2014/15, which was informed by the 10 year capital programme; the revised 10 year capital programme 2014/15 to 2023/24; the treasury management strategy statement 2014/15 and the prudential and treasury indicators 2014/15.

**Alternative options considered:**

None.

**The reason for the decision:**

Cabinet was satisfied that this report linked to the efficient use of Council resources, where the capital programme 2014/15 demonstrated value for money in the implementation of the individual capital schemes and the treasury management strategy statement ensured the Council maximised its return on investments. Both the capital programme and treasury management allowed more resources to be freed up to invest in the Council's other priorities, values and imperatives.

**THE DECISION:**

That Cabinet approves and recommends to Council that:-

- (1) the capital programme 2014/15 detailed in Annex A be approved for implementation;
- (2) the revised 10 year Capital Programme be approved, as detailed in paragraph 2.2 of the report;
- (3) the Treasury Management Strategy attached at Annex B of the report be approved;
- (4) the Prudential and Treasury Indicators attached at Annex B in the body of the Treasury Management Strategy Statement be approved;
- (5) the revised Treasury Management Policy Statement at Annex C be approved; and
- (6) the scheme of delegation and role of the s151 officer attached at Annex D be approved.

CA.80

**2013/14 QUARTER 3 REVENUE MONITORING REPORT**

All Wards

**The subject of the decision:**

This report provided an update on the revenue budget position of the Council (revenue and reserve funds) at the end of December 2013.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with S25 of the Local Government Act 2003 regarding setting a balanced budget and monitoring the financial position throughout the year.

**THE DECISION:**

That Cabinet approves and recommends to Council that:

- (1) the budget adjustments at paragraph 3.2 of the report which total a budget increase of £127,240, to £7,619,630 in 2013/14 be approved;
- (2) income of £71,637 be removed from the One-Off Fund in relation to the homelessness grant no longer received as detailed in paragraph 6.2 of the report;
- (3) the allocation of £83,000 from the new homes bonus reserve for the empty properties review as detailed in paragraph 6.7 of the report be approved; and
- (4) all movements in the reserves be noted as detailed in paragraphs 6.2 to 6.6 of the report.

CA.81

**2013/14 Q3 CAPITAL MONITORING AND TREASURY MANAGEMENT MID YEAR REVIEW REPORT**

All Wards

**The subject of the decision:**

This report provided the quarter 3 update at 31 December 2013 on the progress of the capital programme 2013/14 and the treasury management position. A full schedule of the capital programme 2013/14 schemes was attached at Annex A of the report, together with the relevant update on progress of each scheme.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with the requirements of the Local Government Act 2003 and the Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code and the CIPFA Treasury Management Code of Practice.

**THE DECISION:**

That Cabinet approves and recommends to Council that:

- (1) the net decrease of £136,299 in the capital programme to £2,480,600 and the detailed capital programme attached at Annex A be approved;
- (2) the movements in the capital programme detailed in Annex B of the report and below be approved:-
  - (a) increase in expenditure of £2,700 to be supported from Council reserves;
  - (b) decrease in expenditure of £48,999, reduction in Council funding
  - (c) reduction in scheme expenditure of £90,000, works completed by third party

- (3) the Capital Funding position and available reserve to support further capital schemes over the next 10 years at £3,406,054 be approved;
- (4) the treasury management activity at Annex C of the report and that there were no changes to the investment criteria at quarter 3 be approved;
- (5) the prudential and treasury indicators at Annex E of the report and that there were no changes at quarter 3 be approved.

CA.82

**REGULATION OF COSMETIC PIERCING AND SKIN COLOURING BUSINESSES**

All Wards

**The subject of the decision:**

This report recommended to Council the making of all encompassing byelaws to control cosmetic piercing, semi-permanent skin colouring, acupuncture, electrolysis and tattooing and the repeal of any byelaws which related only to ear-piercing, electrolysis, tattooing and acupuncture and also seeks approval for an Enforcement Policy to cover the above activities.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with relevant legislation.

**THE DECISION:**

That Cabinet approves the report and recommends that Council:-

- (1) pass a resolution authorising the making of byelaws in the form of the Model Byelaws and carry out the necessary procedure and apply to the Department of Health for confirmation; and
- (2) approves the Cosmetic Piercing and Semi-permanent Colouring Enforcement Policy.

CA.83

**RISK BASED VERIFICATION POLICY**

All Wards

**The subject of the decision:**

This report sought approval of the Risk Based Verification policy as attached at Annex A of the report.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with recommendations from the Department for Work and Pensions.



**THE DECISION:**

That Cabinet approves the report and recommends that Council:-

- (1) approves the Risk Based Verification Policy; and
- (2) asks that the Policy is reviewed annually by the Audit, Governance and Standards Committee.

CA.84

**REVISED CORPORATE HEALTH AND SAFETY POLICY**

All Wards

**The subject of the decision:**

This report set out a proposed revision to the Corporate Health and Safety Policy. The revised Policy (attached in Annex 'A' of the report) took account of the need to develop a more comprehensive document which built on the previous Policy, updating it for the management of health and safety across all Council Directorates and services.

**Alternative options considered:**

None.

**The reason for the decision:**

To take account of the Health and Safety at Work Act 1974 and all other related legislation.

**THE DECISION:**

That Cabinet approves the revised Policy and recommends it to Council.

The meeting closed at 10.00am.

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Leader of the Council

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# Agenda Item 7

COUNCIL TAX 2014/15 - To Consider the following motion in pursuance of minute CA.78:-

- (1) That it be noted that on 15 January Council calculated the Council Tax Base 2014/15:-
  - (a) for the whole Council area as £34,021.71 [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and
  - (b) for dwellings in those parts of its area to which a Parish precept relates as in the attached Annex A(1).
- (2) That the Council has calculated the Council Tax requirement for the Council's own purposes for 2014/15 (excluding Parish precepts) as £3,044,263.
- (3) That the following amounts be calculated for the year 2014/15 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:-
  - (a) **District/Parish Gross Expenditure**  
£46,092,352 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils
  - (b) **District/Parish Gross Income (including Government Grants, use of Reserves and Collection Fund Surpluses etc)**  
£41,817,567 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act
  - (c) **District/Parish Net Expenditure**  
£4,274,785 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year (Item R in the formula in Section 31B of the Act)
  - (d) **Basic Amount of Tax (including average Parish Precepts)**  
£125.6487 being the amount at 3(c) above (Item R) all divided by Item T (1(a) above), calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts)
  - (e) **Parish Precepts**  
£1,230,522 being the aggregate of all special items (Parish Precepts) referred to in Section 34(1) of the Act (as per Annex A)
  - (f) **Basic Amount of Tax (Unparished Areas)**  
£89.4800 being the amount at 3(d) above less the result given by dividing the amount at 4(e) above by Item T (1(a) above), calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates
- (4) **Major Precepting Authorities**  
That it be noted that the North Yorkshire County Council, the North Yorkshire Fire and Rescue Authority and the North Yorkshire Police Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below and at Annex A(1).

- (5) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2014/15 for each part of its area and for each of the categories of dwellings.

Hambleton District Council

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
59.65	69.60	79.54	89.48	109.36	129.25	149.13	178.96

North Yorkshire County Council

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04

North Yorkshire Fire and Rescue Authority

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66

Police and Crime Commissioner

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24

(6) **Excessive Council Tax**

That the Council determines that the Council's basic amount of Council Tax for 2014/15 (at 3(f) above) is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992.

- (7) The appropriate amount is taken from the Council Taxpayers Reserve to support the decision at (3) above.
- (8) The policy on Balances and Reserves at Annex C is approved.

## Council Tax 2014/15

### **1.0 INTRODUCTION AND BACKGROUND:**

- 1.1 This paper considers the level of Council Tax for 2014/15 in the light of the approved revenue budget for 2014/15 and financial strategy, as well as the Government's Formula Grant settlement and proposals for a fourth year of Council Tax freeze.

### **2.0 REVENUE ESTIMATE AND FINANCIAL STRATEGY:**

- 2.1 The approved revenue estimate for 2014/15 is a net total of £7,463,150 this is approximately a 3% reduction on the 2013/14 approved budget of £7,691,460.
- 2.2 The Financial Strategy approved by Cabinet in November 2012, demonstrated that the approved budget of £7,463,150 was affordable and would allow the Council to set a balanced budget.
- 2.3 The affordability of this budget was predicted on assumptions made in the Financial Strategy around the level of grant funding for 2014/15, this affordability has been confirmed in the level of grant support allocated to the Council as part of the Local Government Finance Settlement announced on 19 December 2013.

### **3.0 FORMULA GRANT SETTLEMENT AND COUNCIL TAX**

- 3.1 The Comprehensive Spending Review announced in October 2010 set out unprecedented grant reductions for Local Government over the 4 year period 2011/12 to 2014/15. The Local Government Finance Settlements following the Comprehensive Spending Review have cut Government Grant support to this Council by £1,661,280 or 28.59%, between 2011/12 and 2013/14.
- 3.2 On 19 December 2013 the Finance Settlement for 2014/15 was announced. This announcement also gave indicative figures for 2015/16. The detail of the settlement is set out below, but in summary the Council is guaranteed to receive £3,905,420 of funding in 2014/15 from a combination of new Revenue Support Grant, Council Tax Freeze Grant, Localisation of Council Tax Benefit Grant and retained Business Rates. This is a £513,165 or 11.8% reduction on the amount received in 2013/14. These figures are broadly similar to those which were budgeted for in the Financial Strategy, however this settlement must be considered against a backdrop of a number of issues:
- 1) Indicative Finance Settlement figures were also released for 2015/16 which reduces the Council's funding settlement by £590,585 or 16%.
  - 2) Further funding reductions beyond 2015/16 are inevitable as the Government continues its austerity drive to reduce the countries budget deficit.
  - 3) Based upon those figures between 2011/12 and 2015/16, this Council will have received a reduction in Government support of £2,775,030 or 48%.

## Detailed Funding Settlement

	2014/15 £	2015/16 £ (Indicative)
Business Rates target	26,385,588	TBC
Levy paid to Central Government	(13,192,794)	TBC
Local share of Business Rates	13,192,794	TBC
County Council/Fire share at 20%	(2,638,559)	TBC
Hambleton District Council share at 80%	10,554,235	TBC
Fixed tariff paid to Central Government	8,694,995	TBC
Hambleton District Council Retained Business Rates Target	1,859,240	1,910,557
Hambleton District Council Guaranteed Business Rates based on the Safety Net.	1,719,797	1,767,265
Revenue Support Grant	2,185,623	1,512,196
<b>Total Guaranteed Funding Settlement</b>	<b>3,905,420</b>	<b>3,279,461</b>

### **% Reduction**

**16%**

- 3.3 The percentage reduction for 2014/15 is broadly the same as that anticipated in the Financial Strategy. However, the Business Rate Retention Funding Mechanism has with it inherent risk for Local Government. Principally, if the business rate target set for the Council is not met the reduction in Business Rates will reduce the local share, not the amounts paid to Central Government. Any loss of income will be met 80% by Hambleton District Council, 18% by North Yorkshire County Council and 2% by North Yorkshire Fire and Rescue Authority.
- 3.4 An aspect of the regulations in respect of the Business Rate Retention Scheme, Councils must set a Business Rates Base figure which is approved, this is used by Government to set the Business Rates Collection Target for the Council in the preceding year. The Business Rates Base figure for 2015/16 is £26,653,371, this is the latest estimate from the National Non-domestic Rates Return.
- 3.5 Increases in Business Rate levels are set each year by Central Government and are based upon the RPI figure for September which stood at 3.2% (capped at 2%). The provisional rate poundage to be applied in 2013/14 has been announced as follows:-
- Non-Domestic Rate 48.2p
  - Small Business Rate 47.1p
- 3.6 Under Schedule 7 of the Local Government Finance Act 1988, the provisional multipliers will be confirmed after either the Local Government Finance Report 2014/15 has been approved by Parliament or by the end of March 2014.

#### **4.0 COUNCIL TAX:**

##### Council Tax Base

- 4.1 Each year the Council is required to formally set the Council Tax Base and advise the appropriate precepting bodies. This must be done by 31 January each year.
- 4.2 The Council Tax Base for 2014/15 is set at 34,021.71.
- 4.3 The 2014/15 Council Tax at Band D will be:-

<b>2013/14 £</b>		<b>2014/15 £</b>	<b>Assumption</b>
1,057.48	County Council	1,078.52	1.99% increase
204.55	Police Authority	208.62	1.99% increase
62.10	Fire Authority	63.33	1.99% increase
34.47	Parishes (average)	36.16	Parishes (average)
89.48	Hambleton	89.48	Council Tax freeze
<hr/>		<hr/>	
1,448.08		1,476.11	

#### **5.0 IMPACT ON RESERVES:**

- 5.1 The impact on the Council's Council Taxpayers Reserve from the revenue budget, funding settlement and Council Tax decision as set out in the table below:-

Revenue Budget:	£ 7,463,150
Financed by:-	
Redistributed Business Rates (target)	1,859,240
Additional Retained Business Rates (estimate)	150,000
Formula Grant	2,185,623
Council Tax	3,044,263
Council Tax Freeze Grant	<u>30,442</u>
	7,269,568
Contribution from Reserves	193,582
Balanced budget	<hr/> 0

- 5.2 It is estimated at this stage that the Council will use £193,582 contribution from the Council Taxpayers Reserve to balance the 2013/14 Revenue Budget. This is £115,258 less than the £308,840 forecast in the Financial Strategy.

#### **6.0 RISK ASSESSMENT:**

- 6.1 There are no major risks associated with this report.

**7.0 LOCAL GOVERNMENT ACT 2003:**

- 7.1 Section 25 of the Local Government Act 2003 requires the Council's S151 Officer (Chief Financial Officer) to report to Members on the robustness of the budget and the adequacy of reserves held by the Council.
- 7.2 The approved revenue budget has now been prepared by the Council's budget holders and has been subjected to challenge by the Finance staff and Chief Officers. I therefore conclude the budgets included in this Council Tax setting process are robust and have been prepared in accordance with proper practices.
- 7.3 The reserves of the Council are set out in Annex C to this report. I consider the level of reserves adequate to maintain the Council's current revenue expenditure and enable its longer term objectives as set out in the Financial Strategy. Annex C sets out the policy on Reserves and Balances and supports my comments. The Annex also makes recommendations on the level of Balances and Reserves.



## HAMBLETON DISTRICT COUNCIL

### COUNCIL MEETING - 18 February, 2014

#### Parish Precepts and Council Tax Amounts 2014/15

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15 Council Tax										
				Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £			
Ainderby Steeple	1.	3,000	3,000				30.27							
	2.						89.48							
	3.			79.83	93.14	106.44	119.75	146.36	172.97	199.58	239.50			
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			980.14	1,143.51	1,306.85	1,470.22	1,796.93	2,123.65	2,450.36	2,940.44			
Aisken	1.	20,713	25,000				31.37							
	2.						89.48							
	3.			80.57	93.99	107.42	120.85	147.71	174.56	201.42	241.70			
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			980.88	1,144.36	1,307.83	1,471.32	1,798.28	2,125.24	2,452.20	2,942.64			
Aldwark, Flawith & Youlton	1.	2,800	3,200				23.41							
	2.						89.48							
	3.			75.26	87.80	100.35	112.89	137.98	163.06	188.15	225.78			
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			975.57	1,138.17	1,300.76	1,463.36	1,788.55	2,113.74	2,438.93	2,926.72			

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax	
				Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £		
Aline	1.	4,500	6,000			20.42							
	2.			73.27	85.48	97.69	109.90	134.32	158.74	183.17			219.80
	3.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	4.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	5.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	6.			973.58	1,135.85	1,298.10	1,460.37	1,784.89	2,109.42	2,433.95			2,920.74
	7.												
Appleton Wiske	1.	5,800	5,900			30.66							
	2.			80.09	93.44	106.79	120.14	146.84	173.54	200.23			240.28
	3.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	4.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	5.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	6.			980.40	1,143.81	1,307.20	1,470.61	1,797.41	2,124.22	2,451.01			2,941.22
	7.												
Bagby and Balk	1.	4,500	4,750			20.66							
	2.			73.43	85.66	97.90	110.14	134.62	159.09	183.57			220.28
	3.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	4.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	5.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	6.			973.74	1,136.03	1,298.31	1,460.61	1,785.19	2,109.77	2,434.35			2,921.22
	7.												
Bedale	1.	48,000	51,401			46.51							
	2.			90.66	105.77	120.88	135.99	166.21	196.43	226.65			271.98
	3.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	4.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	5.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	6.			990.97	1,156.14	1,321.29	1,486.46	1,816.78	2,147.11	2,477.43			2,972.92
	7.												

Line	Parish	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
1.	Hambleton DC	1,850	1,700			11.46							
2.			89.48										
3.			78.51	89.72	100.94	123.37	145.80	168.23	201.88				
4.	North Yorkshire CC		838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04				
5.	N Yorks Fire Authority		42.22	56.29	63.33	77.40	91.48	105.55	126.66				
6.	Police & Crime Commissioner		139.08	185.44	208.62	254.98	301.34	347.70	417.24				
7.	<b>COUNCIL TAX AMOUNT</b>		967.60	1,290.13	1,451.41	1,773.94	2,096.48	2,419.01	2,902.82				
1.	Hambleton DC	2,000	2,000			11.36							
2.			89.48										
3.			78.43	89.64	100.84	123.25	145.66	168.07	201.68				
4.	North Yorkshire CC		838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04				
5.	N Yorks Fire Authority		42.22	56.29	63.33	77.40	91.48	105.55	126.66				
6.	Police & Crime Commissioner		139.08	185.44	208.62	254.98	301.34	347.70	417.24				
7.	<b>COUNCIL TAX AMOUNT</b>		967.54	1,290.05	1,451.31	1,773.82	2,096.34	2,418.85	2,902.82				
1.	Hambleton DC	3,100	3,100			23.43							
2.			89.48										
3.			87.82	100.36	112.91	138.00	163.09	188.18	225.82				
4.	North Yorkshire CC		838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04				
5.	N Yorks Fire Authority		42.22	56.29	63.33	77.40	91.48	105.55	126.66				
6.	Police & Crime Commissioner		139.08	185.44	208.62	254.98	301.34	347.70	417.24				
7.	<b>COUNCIL TAX AMOUNT</b>		975.58	1,300.77	1,463.38	1,788.57	2,113.77	2,438.96	2,926.76				
1.	Brandsby - cum - Stearsby	2,000	1,500			10.85							
2.	Hambleton DC		89.48										
3.			78.03	89.18	100.33	122.63	144.92	167.22	200.66				
4.	North Yorkshire CC		838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04				
5.	N Yorks Fire Authority		42.22	56.29	63.33	77.40	91.48	105.55	126.66				
6.	Police & Crime Commissioner		139.08	185.44	208.62	254.98	301.34	347.70	417.24				
7.	<b>COUNCIL TAX AMOUNT</b>		967.20	1,289.59	1,450.80	1,773.20	2,095.60	2,418.00	2,901.60				

**Bilsdale Midcable**

**Borrowby**

**Braffington**

**Brandsby - cum - Stearsby**

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		
				Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £			
<b>Brompton</b>	1.	38,000	38,000			56.18								
	2.					89.48								
	3.			113.29	129.48	145.66	178.03	210.40	242.77	291.32				
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04				
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66				
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			997.42	1,163.66	1,329.89	1,496.13	1,828.60	2,161.08	2,493.55	2,992.26			
<b>Burneston, Swainby with Allerthorpe and Theakston</b>	1.	2,756	2,756			17.00								
	2.					89.48								
	3.			82.82	94.65	106.48	130.14	153.80	177.47	212.96				
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04				
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66				
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			971.30	1,133.19	1,295.06	1,456.95	1,780.71	2,104.48	2,428.25	2,913.90			
<b>Carlton-in-Cleveland</b>	1.	6,100	6,100			41.93								
	2.					89.48								
	3.			102.21	116.81	131.41	160.61	189.81	219.02	262.82				
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04				
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66				
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			987.92	1,152.58	1,317.22	1,481.88	1,811.18	2,140.49	2,469.80	2,963.76			
<b>Carlton Husthwaite</b>	1.	1,200	1,200			15.81								
	2.					89.48								
	3.			81.89	93.59	105.29	128.69	152.09	175.48	210.58				
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04				
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66				
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			970.50	1,132.26	1,294.00	1,455.76	1,779.26	2,102.77	2,426.26	2,911.52			

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax	
				Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £		
<b>Carlton Miniott</b>	1.	3,150	4,150			11.87							
	2.					89.48							
	3.			78.83	90.09	101.35	123.87	146.39	168.92				
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				
	5.			49.26	56.29	63.33	77.40	91.48	105.55				
	6.			162.26	185.44	208.62	254.98	301.34	347.70				
	7.			967.88	1,129.20	1,290.50	1,451.82	1,774.44	2,097.07	2,419.70			
													<b>2,903.64</b>
<b>Carthorpe</b>	1.	2,000	2,000			19.83							
	2.					89.48							
	3.			85.02	97.16	109.31	133.60	157.89	182.18				
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				
	5.			49.26	56.29	63.33	77.40	91.48	105.55				
	6.			162.26	185.44	208.62	254.98	301.34	347.70				
	7.			973.18	1,135.39	1,297.57	1,459.78	1,784.17	2,108.57	2,432.96			
													<b>2,919.56</b>
<b>Coxwold</b>	1.	2,000	2,500			27.92							
	2.					89.48							
	3.			91.31	104.36	117.40	143.49	169.58	195.67				
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				
	5.			49.26	56.29	63.33	77.40	91.48	105.55				
	6.			162.26	185.44	208.62	254.98	301.34	347.70				
	7.			978.58	1,141.68	1,304.77	1,467.87	1,794.06	2,120.26	2,446.45			
													<b>2,935.74</b>
<b>Crakehall with Langthorne</b>	1.	8,281	8,529			31.77							
	2.					89.48							
	3.			94.31	107.78	121.25	148.19	175.14	202.08				
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				
	5.			49.26	56.29	63.33	77.40	91.48	105.55				
	6.			162.26	185.44	208.62	254.98	301.34	347.70				
	7.			981.14	1,144.68	1,308.19	1,471.72	1,798.76	2,125.82	2,452.86			
													<b>2,943.44</b>

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
Crathorne	1.	700	700			8.58							
	2.					89.48							
	3.			76.27	87.16	98.06	119.85	141.64	163.43	196.12			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			1,126.64	1,287.57	1,448.53	1,770.42	2,092.32	2,414.21	2,897.06			
													<b>COUNCIL TAX AMOUNT</b>
Crayke	1.	2,540	2,540			13.24							
	2.					89.48							
	3.			79.89	91.31	102.72	125.55	148.37	171.20	205.44			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			1,130.26	1,291.72	1,453.19	1,776.12	2,099.05	2,421.98	2,906.38			
													<b>COUNCIL TAX AMOUNT</b>
Danby Wiske with Lazenby	1.	4,835	4,835			18.76							
	2.					89.48							
	3.			84.19	96.21	108.24	132.29	156.35	180.40	216.48			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			1,134.56	1,296.62	1,458.71	1,782.86	2,107.03	2,431.18	2,917.42			
													<b>COUNCIL TAX AMOUNT</b>
Hambleton DC	1.	1,800	1,800			14.96							
	2.					89.48							
	3.			81.23	92.84	104.44	127.65	150.86	174.07	208.88			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			1,131.60	1,293.25	1,454.91	1,778.22	2,101.54	2,424.85	2,909.82			
													<b>COUNCIL TAX AMOUNT</b>

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax	
				Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £		
Easby	1.	300	300			6.52							
	2.					89.48							
	3.			74.67	85.33	96.00	117.33	138.67	160.00				192.00
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
	5.			49.26	56.29	63.33	77.40	91.48	105.55				126.66
	6.			162.26	185.44	208.62	254.98	301.34	347.70				417.24
	7.			1,125.04	1,285.74	1,446.47	1,767.90	2,089.35	2,410.78				2,892.94
													<b>COUNCIL TAX AMOUNT</b>
Easingwold	1.	96,900	96,900			52.22							
	2.					89.48							
	3.			110.21	125.96	141.70	173.19	204.68	236.17				283.40
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
	5.			49.26	56.29	63.33	77.40	91.48	105.55				126.66
	6.			162.26	185.44	208.62	254.98	301.34	347.70				417.24
	7.			1,160.58	1,326.37	1,492.17	1,823.76	2,155.36	2,486.95				2,984.34
													<b>COUNCIL TAX AMOUNT</b>
East Hamerton	1.	3,332	3,332			13.01							
	2.					89.48							
	3.			79.71	91.10	102.49	125.27	148.04	170.82				204.98
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
	5.			49.26	56.29	63.33	77.40	91.48	105.55				126.66
	6.			162.26	185.44	208.62	254.98	301.34	347.70				417.24
	7.			1,130.08	1,291.51	1,452.96	1,775.84	2,098.72	2,421.60				2,905.92
													<b>COUNCIL TAX AMOUNT</b>
East Harlsey	1.	1,500	1,500			11.84							
	2.					89.48							
	3.			78.80	90.06	101.32	123.84	146.35	168.87				202.64
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
	5.			49.26	56.29	63.33	77.40	91.48	105.55				126.66
	6.			162.26	185.44	208.62	254.98	301.34	347.70				417.24
	7.			1,129.17	1,290.47	1,451.79	1,774.41	2,097.03	2,419.65				2,903.58
													<b>COUNCIL TAX AMOUNT</b>

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
<b>Exelby, Leeming and Newton</b>	1.	3,500	3,500			5.50							
	2.					89.48							
	3.			73.87	84.43	94.98	116.09	137.19	158.30	189.96			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			963.63	1,124.24	1,284.84	1,445.45	1,766.66	2,087.87	2,409.08	2,890.90		
<b>Faceby</b>	1.	990	990			9.56							
	2.					89.48							
	3.			77.03	88.04	99.04	121.05	143.06	165.07	198.08			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			966.34	1,127.40	1,288.45	1,449.51	1,771.62	2,093.74	2,415.85	2,899.02		
<b>Farlington</b>	1.	460	460			8.22							
	2.					89.48							
	3.			75.99	86.84	97.70	119.41	141.12	162.83	195.40			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			965.44	1,126.36	1,287.25	1,448.17	1,769.98	2,091.80	2,413.61	2,896.34		
<b>Great Ayton</b>	1.	72,500	77,500			43.01							
	2.					89.48							
	3.			103.05	117.77	132.49	161.93	191.37	220.82	264.98			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			988.64	1,153.42	1,318.18	1,482.96	1,812.50	2,142.05	2,471.60	2,965.92		



Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
<b>Great and Little Broughton</b>	1.	10,700	10,463			21.22							
	2.					89.48							
	3.			73.80	86.10	98.40	110.70	135.30	159.90	184.50			221.40
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			974.11	1,136.47	1,298.81	1,461.17	1,785.87	2,110.58	2,435.28			2,922.34
<b>Great Langton</b>	1.	500	650			12.85							
	2.					89.48							
	3.			68.22	79.59	90.96	102.33	125.07	147.81	170.55			204.66
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			988.53	1,129.96	1,291.37	1,452.80	1,775.64	2,098.49	2,421.33			2,905.60
<b>Hackforth, Ainderby Miers with Holtby</b>	1.	1,100	1,500			18.93							
	2.					89.48							
	3.			72.27	84.32	96.36	108.41	132.50	156.59	180.68			216.82
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			972.58	1,134.69	1,296.77	1,458.88	1,783.07	2,107.27	2,431.46			2,917.76
<b>Helperby</b>	1.	7,500	7,500			37.02							
	2.					89.48							
	3.			84.33	98.39	112.44	126.50	154.61	182.72	210.83			253.00
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			984.64	1,148.76	1,312.85	1,476.97	1,805.18	2,133.40	2,461.61			2,953.94

Line	Parish	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
1.	Hillside (Boitby, Cowesby, Felixkirk, Kirby Knowle and Upsall)	750	750				3.22						
2.	Hambleton DC						89.48						
3.				61.80	72.10	82.40	92.70	113.30	133.90	154.50	185.40		
4.	North Yorkshire CC			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
5.	N Yorks Fire Authority			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
6.	Police & Crime Commissioner			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
7.	<b>COUNCIL TAX AMOUNT</b>			962.11	1,122.47	1,282.81	1,443.17	1,763.87	2,084.58	2,405.28	2,886.34		
1.	Huby	9,620	9,715				21.00						
2.	Hambleton DC						89.48						
3.				73.65	85.93	98.20	110.48	135.03	159.58	184.13	220.96		
4.	North Yorkshire CC			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
5.	N Yorks Fire Authority			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
6.	Police & Crime Commissioner			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
7.	<b>COUNCIL TAX AMOUNT</b>			973.96	1,136.30	1,298.61	1,460.95	1,785.60	2,110.26	2,434.91	2,921.90		
1.	Husthwaite	7,500	7,500				40.65						
2.	Hambleton DC						89.48						
3.				86.75	101.21	115.67	130.13	159.05	187.97	216.88	260.26		
4.	North Yorkshire CC			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
5.	N Yorks Fire Authority			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
6.	Police & Crime Commissioner			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
7.	<b>COUNCIL TAX AMOUNT</b>			987.06	1,151.58	1,316.08	1,480.60	1,809.62	2,138.65	2,467.66	2,961.20		
1.	Hutton Rudby, Middleton, Rudby and Skutterskeife	43,000	43,000				40.65						
2.	Hambleton DC						89.48						
3.				86.75	101.21	115.67	130.13	159.05	187.97	216.88	260.26		
4.	North Yorkshire CC			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
5.	N Yorks Fire Authority			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
6.	Police & Crime Commissioner			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
7.	<b>COUNCIL TAX AMOUNT</b>			987.06	1,151.58	1,316.08	1,480.60	1,809.62	2,138.65	2,467.66	2,961.20		

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
<b>Ingleby Arncliffe</b>	1.	5,600	5,700			35.68							
	2.			83.44	97.35	111.25	125.16	152.97	180.79	208.60	250.32		
	3.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
	4.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
	5.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
	6.			983.75	1,147.72	1,311.66	1,475.63	1,803.54	2,131.47	2,459.38	2,951.26		
	7.												
<b>Ingleby Greenhow</b>	1.	4,500	4,500			26.17							
	2.			77.10	89.95	102.80	115.65	141.35	167.05	192.75	231.30		
	3.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
	4.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
	5.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
	6.			977.41	1,140.32	1,303.21	1,466.12	1,791.92	2,117.73	2,443.53	2,932.24		
	7.												
<b>Kilbury</b>	1.	5,000	5,500			45.50							
	2.			89.99	104.98	119.98	134.98	164.98	194.97	224.97	269.96		
	3.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
	4.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
	5.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
	6.			990.30	1,155.35	1,320.39	1,485.45	1,815.55	2,145.65	2,475.75	2,970.90		
	7.												
<b>Kirby Wiske and Newsham with Breckenbrough</b>	1.	2,200	2,200			19.90							
	2.			72.92	85.07	97.23	109.38	133.69	157.99	182.30	218.76		
	3.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
	4.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
	5.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
	6.			973.23	1,135.44	1,297.64	1,459.85	1,784.26	2,108.67	2,433.08	2,919.70		
	7.												

Line	Parish	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
1.	Kirkby in Cleveland	2,800	3,000				19.15						
2.	Hambleton DC		89.48										
3.	North Yorkshire CC			84.49	96.56	108.63	132.77	156.91	181.05				217.26
4.	N Yorks Fire Authority			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
5.	Police & Crime Commissioner			42.22	56.29	63.33	77.40	91.48	105.55				126.66
6.	<b>COUNCIL TAX AMOUNT</b>			139.08	185.44	208.62	254.98	301.34	347.70				417.24
7.				972.73	1,134.86	1,296.97	1,459.10	1,783.34	2,107.59	2,431.83			2,918.20
1.	Kirkby Fleetham with Fencotes	6,500	6,500				27.99						
2.	Hambleton DC		89.48										
3.	North Yorkshire CC			91.37	104.42	117.47	143.57	169.68	195.78				234.94
4.	N Yorks Fire Authority			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
5.	Police & Crime Commissioner			42.22	56.29	63.33	77.40	91.48	105.55				126.66
6.	<b>COUNCIL TAX AMOUNT</b>			139.08	185.44	208.62	254.98	301.34	347.70				417.24
7.				978.62	1,141.74	1,304.83	1,467.94	1,794.14	2,120.36	2,446.56			2,935.88
1.	Kirkstall cum Upsland, Howgrave and Sutton with Howgrave	1,700	1,700				12.43						
2.	Hambleton DC		89.48										
3.	North Yorkshire CC			79.26	90.59	101.91	124.56	147.20	169.85				203.82
4.	N Yorks Fire Authority			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
5.	Police & Crime Commissioner			42.22	56.29	63.33	77.40	91.48	105.55				126.66
6.	<b>COUNCIL TAX AMOUNT</b>			139.08	185.44	208.62	254.98	301.34	347.70				417.24
7.				988.25	1,129.63	1,291.00	1,452.38	1,775.13	2,097.88	2,420.63			2,904.76
1.	Knayton with Brawith	2,376	2,376				14.87						
2.	Hambleton DC		89.48										
3.	North Yorkshire CC			81.16	92.76	104.35	127.54	150.73	173.92				208.70
4.	N Yorks Fire Authority			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
5.	Police & Crime Commissioner			42.22	56.29	63.33	77.40	91.48	105.55				126.66
6.	<b>COUNCIL TAX AMOUNT</b>			139.08	185.44	208.62	254.98	301.34	347.70				417.24
7.				969.88	1,131.53	1,293.17	1,454.82	1,778.11	2,101.41	2,424.70			2,909.64

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
Linton - on - Ouse	1.	11,000	11,000			32.28							
	2.					89.48							
	3.			81.17	94.70	108.23	121.76	148.82	175.88	202.93			243.52
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			981.48	1,145.07	1,308.64	1,472.23	1,799.39	2,126.56	2,453.71			2,944.46
													<b>COUNCIL TAX AMOUNT</b>
Low and High Worsall	1.	4,495	4,696			31.98							
	2.					89.48							
	3.			80.97	94.47	107.96	121.46	148.45	175.44	202.43			242.92
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			981.28	1,144.84	1,308.37	1,471.93	1,799.02	2,126.12	2,453.21			2,943.86
													<b>COUNCIL TAX AMOUNT</b>
Mortton Swale	1.	3,200	3,000			15.01							
	2.					89.48							
	3.			69.66	81.27	92.88	104.49	127.71	150.93	174.15			208.98
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			969.97	1,131.64	1,293.29	1,454.96	1,778.28	2,101.61	2,424.93			2,909.92
													<b>COUNCIL TAX AMOUNT</b>
Myton on Swale	1.	720	720			11.20							
	2.					89.48							
	3.			67.12	78.31	89.49	100.68	123.05	145.43	167.80			201.36
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			967.43	1,128.68	1,289.90	1,451.15	1,773.62	2,096.11	2,418.58			2,902.30
													<b>COUNCIL TAX AMOUNT</b>
Newby	1.	1,220	1,220			11.25							
	2.					89.48							
	3.			67.15	78.35	89.54	100.73	123.11	145.50	167.88			201.46
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			967.46	1,128.72	1,289.95	1,451.20	1,773.68	2,096.18	2,418.66			2,902.40
													<b>COUNCIL TAX AMOUNT</b>



Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
<b>Newton on Ouse</b>	1.	3,880	4,380			17.82							
	2.					89.48							
	3.			83.46	95.38	107.30	131.14	154.99	178.83				214.60
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
	5.			49.26	56.29	63.33	77.40	91.48	105.55				126.66
	6.			162.26	185.44	208.62	254.98	301.34	347.70				417.24
	7.			971.84	1,133.83	1,295.79	1,457.77	1,781.71	2,105.67	2,429.61			2,915.54
<b>Northallerton</b>	1.	298,150	270,915			85.40							
	2.					89.48							
	3.			136.02	155.45	174.88	213.74	252.60	291.47				349.76
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
	5.			49.26	56.29	63.33	77.40	91.48	105.55				126.66
	6.			162.26	185.44	208.62	254.98	301.34	347.70				417.24
	7.			1,016.90	1,186.39	1,355.86	1,525.35	1,864.31	2,203.28	2,542.25			3,050.70
<b>Osmotherley, Kirby Sigston, Ellerbeck Sawby under Cotcliffe, Thimbleby, Wilton, Stank and Hallkeld and West Harlsey</b>	1.	12,500	12,500			27.59							
	2.					89.48							
	3.			91.05	104.06	117.07	143.09	169.10	195.12				234.14
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
	5.			49.26	56.29	63.33	77.40	91.48	105.55				126.66
	6.			162.26	185.44	208.62	254.98	301.34	347.70				417.24
	7.			978.36	1,141.42	1,304.47	1,467.54	1,793.66	2,119.78	2,445.90			2,935.08
<b>Oulston</b>	1.	800	800			13.65							
	2.					89.48							
	3.			80.21	91.67	103.13	126.05	148.97	171.88				206.26
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53				2,157.04
	5.			49.26	56.29	63.33	77.40	91.48	105.55				126.66
	6.			162.26	185.44	208.62	254.98	301.34	347.70				417.24
	7.			969.06	1,130.58	1,292.08	1,453.60	1,776.62	2,099.65	2,422.66			2,907.20

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
<b>Overton</b>	1.	140	150			6.11							
	2.					89.48							
	3.			74.35	84.97	95.59	116.83	138.07	159.32	191.18			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			1,124.72	1,285.38	1,446.06	1,767.40	2,088.75	2,410.10	2,892.12			
													<b>COUNCIL TAX AMOUNT</b>
<b>Pickhill with Roxby &amp; Sinderby</b>	1.	2,500	2,471			11.53							
	2.					89.48							
	3.			78.56	89.79	101.01	123.46	145.90	168.35	202.02			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			1,128.93	1,290.20	1,451.48	1,774.03	2,096.58	2,419.13	2,902.96			
													<b>COUNCIL TAX AMOUNT</b>
<b>Potto</b>	1.	400	400			6.36							
	2.					89.48							
	3.			74.54	85.19	95.84	117.14	138.44	159.73	191.68			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			1,124.91	1,285.60	1,446.31	1,767.71	2,089.12	2,410.51	2,892.62			
													<b>COUNCIL TAX AMOUNT</b>
<b>Potto</b>	1.	3,000	3,500			23.79							
	2.					89.48							
	3.			88.10	100.68	113.27	138.44	163.61	188.78	226.54			
	4.			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
	5.			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
	6.			162.26	185.44	208.62	254.98	301.34	347.70	417.24			
	7.			1,138.47	1,301.09	1,463.74	1,789.01	2,114.29	2,439.56	2,927.48			
													<b>COUNCIL TAX AMOUNT</b>



Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax	
				Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £		
Raskelf	1.	4,250	4,500			21.45							
	2.					89.48							
	3.			73.95	86.28	98.60	110.93	135.58	160.23	184.88			221.86
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			974.26	1,136.65	1,299.01	1,461.40	1,786.15	2,110.91	2,435.66			2,922.80
<b>COUNCIL TAX AMOUNT</b>													

Romanby	1.	52,500	52,500			22.64							
	2.					89.48							
	3.			74.75	87.20	99.66	112.12	137.04	161.95	186.87			224.24
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			975.06	1,137.57	1,300.07	1,462.59	1,787.61	2,112.63	2,437.65			2,925.18
<b>COUNCIL TAX AMOUNT</b>													

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax	
				Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £		
Roundhay East and West	1.	900	1,000			7.87							
	2.					89.48							
	3.			64.90	75.72	86.53	97.35	118.98	140.62	162.25			194.70
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			965.21	1,126.09	1,286.94	1,447.82	1,769.55	2,091.30	2,413.03			2,895.64
<b>COUNCIL TAX AMOUNT</b>													

Sandhutton	1.	3,600	3,600			34.53							
	2.					89.48							
	3.			82.67	96.45	110.23	124.01	151.57	179.13	206.68			248.02
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			982.98	1,146.82	1,310.64	1,474.48	1,802.14	2,129.81	2,457.46			2,948.96
<b>COUNCIL TAX AMOUNT</b>													

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
<b>Scruton</b>	1.	4,250	4,250			21.14							
	2.		89.48										
	3.			73.75	86.04	98.33	110.62	135.20	159.78	184.37	221.24		
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
	7.			974.06	1,136.41	1,298.74	1,461.09	1,785.77	2,110.46	2,435.15	2,922.18		
<b>Seamer</b>	1.	4,000	4,000			14.92							
	2.		89.48										
	3.			69.60	81.20	92.80	104.40	127.60	150.80	174.00	208.80		
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
	7.			989.91	1,131.57	1,293.21	1,454.87	1,778.17	2,101.48	2,424.78	2,909.74		
<b>Sessay and Hutton Sessay</b>	1.	4,000	4,000			21.56							
	2.		89.48										
	3.			74.03	86.36	98.70	111.04	135.72	160.39	185.07	222.08		
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
	7.			974.34	1,136.73	1,299.11	1,461.51	1,786.29	2,111.07	2,435.85	2,923.02		
<b>Shipton by Beningbrough</b>	1.	6,120	6,120			22.40							
	2.		89.48										
	3.			74.59	87.02	99.45	111.88	136.74	161.60	186.47	223.76		
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04		
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55	126.66		
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70	417.24		
	7.			974.90	1,137.39	1,299.86	1,462.35	1,787.31	2,112.28	2,437.25	2,924.70		

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax		2014/15 Council Tax	
				Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £		
<b>Siltons with Kepwick</b>													
Hambleton DC	1.	797	626			5.00							
	2.			89.48									
	3.			83.98	73.48	94.48	115.48	136.47	157.47	188.96			
North Yorkshire CC	4.			958.68	838.85	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
N Yorks Fire Authority	5.			56.29	49.26	63.33	77.40	91.48	105.55	126.66			
Police & Crime Commissioner	6.			185.44	162.26	208.62	254.98	301.34	347.70	417.24			
<b>COUNCIL TAX AMOUNT</b>	7.			1,284.39	1,123.85	1,444.95	1,766.05	2,087.15	2,408.25	2,889.90			
<b>Snape with Thorp</b>													
Hambleton DC	1.	4,500	4,725			27.52							
	2.			89.48									
	3.			104.00	91.00	117.00	143.00	169.00	195.00	234.00			
North Yorkshire CC	4.			958.68	838.85	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
N Yorks Fire Authority	5.			56.29	49.26	63.33	77.40	91.48	105.55	126.66			
Police & Crime Commissioner	6.			185.44	162.26	208.62	254.98	301.34	347.70	417.24			
<b>COUNCIL TAX AMOUNT</b>	7.			1,304.41	1,141.37	1,467.47	1,793.57	2,119.68	2,445.78	2,934.94			
<b>Smeaton with Hornby (Great Smeaton, Little Smeaton and Hornby)</b>													
Hambleton DC	1.	1,452	1,472			6.36							
	2.			89.48									
	3.			85.19	74.54	95.84	117.14	138.44	159.73	191.68			
North Yorkshire CC	4.			958.68	838.85	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
N Yorks Fire Authority	5.			56.29	49.26	63.33	77.40	91.48	105.55	126.66			
Police & Crime Commissioner	6.			185.44	162.26	208.62	254.98	301.34	347.70	417.24			
<b>COUNCIL TAX AMOUNT</b>	7.			1,285.60	1,124.91	1,446.31	1,767.71	2,089.12	2,410.51	2,892.62			
<b>South Kilvington</b>													
Hambleton DC	1.	1,750	1,750			15.98							
	2.			89.48									
	3.			93.74	82.02	105.46	128.90	152.33	175.77	210.92			
North Yorkshire CC	4.			958.68	838.85	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
N Yorks Fire Authority	5.			56.29	49.26	63.33	77.40	91.48	105.55	126.66			
Police & Crime Commissioner	6.			185.44	162.26	208.62	254.98	301.34	347.70	417.24			
<b>COUNCIL TAX AMOUNT</b>	7.			1,294.15	1,132.39	1,455.93	1,779.47	2,103.01	2,426.55	2,911.86			

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £				
<b>South Otterington, Maunby and Newby Wiske</b>															
	1.	4,500	4,000				14.00								
	2.						89.48								
	3.						103.51	126.51	149.51	172.52					207.02
	4.						1,078.52	1,318.19	1,557.86	1,797.53					2,157.04
	5.						63.33	77.40	91.48	105.55					126.66
	6.						208.62	254.98	301.34	347.70					417.24
	7.						1,453.98	1,777.08	2,100.19	2,423.30					2,907.96
	1.	62,000	62,000				42.48								
	2.						89.48								
	3.						131.96	161.28	190.61	219.93					263.92
	4.						1,078.52	1,318.19	1,557.86	1,797.53					2,157.04
	5.						63.33	77.40	91.48	105.55					126.66
	6.						208.62	254.98	301.34	347.70					417.24
	7.						1,482.43	1,811.85	2,141.29	2,470.71					2,964.86
	1.	6,000	5,813				16.55								
	2.						89.48								
	3.						106.03	129.59	153.15	176.72					212.06
	4.						1,078.52	1,318.19	1,557.86	1,797.53					2,157.04
	5.						63.33	77.40	91.48	105.55					126.66
	6.						208.62	254.98	301.34	347.70					417.24
	7.						1,456.50	1,780.16	2,103.83	2,427.50					2,913.00
	1.	95,000	95,000				50.49								
	2.						89.48								
	3.						139.97	171.07	202.18	233.28					279.94
	4.						1,078.52	1,318.19	1,557.86	1,797.53					2,157.04
	5.						63.33	77.40	91.48	105.55					126.66
	6.						208.62	254.98	301.34	347.70					417.24
	7.						1,490.44	1,821.64	2,152.86	2,484.06					2,980.88

South Otterington, Maunby and Newby Wiske

Sowerby

Stillington

Stokesley

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
Sutton under Whitestonecliffe Hambleton DC	1.	3,110	3,110			21.89							
	2.			89.48									
	3.			74.25	86.62	99.00	111.37	136.12	160.87	185.62			222.74
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			974.56	1,136.99	1,299.41	1,461.84	1,786.69	2,111.55	2,436.40			2,923.68
<b>COUNCIL TAX AMOUNT</b>													

Sutton-on-the-Forest Hambleton DC	1.	16,000	16,000	45.04									
	2.			89.48									
	3.			89.68	104.63	119.57	134.52	164.41	194.31	224.20			269.04
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			989.99	1,155.00	1,319.98	1,484.99	1,814.98	2,144.99	2,474.98			2,969.98
<b>COUNCIL TAX AMOUNT</b>													

Thirby High and Low with Osgodby Hambleton DC	1.	1,750	1,750	14.04									
	2.			89.48									
	3.			69.01	80.52	92.02	103.52	126.52	149.53	172.53			207.04
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			969.32	1,130.89	1,292.43	1,453.99	1,777.09	2,100.21	2,423.31			2,907.98
<b>COUNCIL TAX AMOUNT</b>													

Thirn, Thornton Watlass, Clifton on Yore, Burrill with Cowling & Rookwith 1) Thirn, Thornton Watlass, Clifton on Yore & Rookwith	1.	1,600	1,600	8.61									
	2.			89.48									
	3.			65.39	76.29	87.19	98.09	119.89	141.69	163.48			196.18
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			965.70	1,126.66	1,287.60	1,448.56	1,770.46	2,092.37	2,414.26			2,897.12
<b>COUNCIL TAX AMOUNT</b>													

Line	Parish	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
1.	2) Burrill with Cowling	130	130				11.97						
2.	Hambleton DC					89.48							
3.				67.63	78.91	90.18	101.45	123.99	146.54	169.08			202.90
4.	North Yorkshire CC			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
5.	N Yorks Fire Authority			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
6.	Police & Crime Commissioner			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
7.	<b>COUNCIL TAX AMOUNT</b>			967.94	1,129.28	1,290.59	1,451.92	1,774.56	2,097.22	2,419.86			2,903.84
1.	Thirsk	118,000	115,000				73.01						
2.	Hambleton DC					89.48							
3.				108.33	126.38	144.44	162.49	198.60	234.71	270.82			324.98
4.	North Yorkshire CC			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
5.	N Yorks Fire Authority			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
6.	Police & Crime Commissioner			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
7.	<b>COUNCIL TAX AMOUNT</b>			1,008.64	1,176.75	1,344.85	1,512.96	1,849.17	2,185.39	2,521.60			3,025.92
1.	Thorncliffe	800	800				7.13						
2.	Hambleton DC					89.48							
3.				64.41	75.14	85.88	96.61	118.08	139.55	161.02			193.22
4.	North Yorkshire CC			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
5.	N Yorks Fire Authority			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
6.	Police & Crime Commissioner			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
7.	<b>COUNCIL TAX AMOUNT</b>			964.72	1,125.51	1,286.29	1,447.08	1,768.65	2,090.23	2,411.80			2,894.16
1.	Thormanby	110	110				2.37						
2.	Hambleton DC					89.48							
3.				61.23	71.44	81.64	91.85	112.26	132.67	153.08			183.70
4.	North Yorkshire CC			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
5.	N Yorks Fire Authority			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
6.	Police & Crime Commissioner			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
7.	<b>COUNCIL TAX AMOUNT</b>			961.54	1,121.81	1,282.05	1,442.32	1,762.83	2,083.35	2,403.86			2,884.64

Parish	Line	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
<b>Thornton le Beans, Crosby and Cotcliffe</b>	1.	2,000	2,000			14.44							
	2.					89.48							
	3.			69.28	80.83	92.37	103.92	127.01	150.11	173.20			207.84
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			969.59	1,131.20	1,292.78	1,454.39	1,777.58	2,100.79	2,423.98			2,908.78
<b>Thornton le Moor and Thornton le Street</b>	1.	1,900	1,855										
	2.						9.46						
	3.			65.96	76.95	87.95	98.94	120.93	142.91	164.90			197.88
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			966.27	1,127.32	1,288.36	1,449.41	1,771.50	2,093.59	2,415.68			2,898.82
<b>Tollerden</b>	1.	8,500	8,500										
	2.						20.41						
	3.			73.26	85.47	97.68	109.89	134.31	158.73	183.15			219.78
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			973.57	1,135.84	1,298.09	1,460.36	1,784.88	2,109.41	2,433.93			2,920.72
<b>Topcliffe</b>	1.	6,800	6,800										
	2.						17.25						
	3.			71.15	83.01	94.87	106.73	130.45	154.17	177.88			213.46
	4.			719.01	838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53			2,157.04
	5.			42.22	49.26	56.29	63.33	77.40	91.48	105.55			126.66
	6.			139.08	162.26	185.44	208.62	254.98	301.34	347.70			417.24
	7.			971.46	1,133.38	1,295.28	1,457.20	1,781.02	2,104.85	2,428.66			2,914.40

Line	Parish	2013/14 Precept £	2014/15 Precept £	2014/15		2014/15		2014/15		2014/15		2014/15	
				Council Tax Band A £	Council Tax Band B £	Council Tax Band C £	Council Tax Band D £	Council Tax Band E £	Council Tax Band F £	Council Tax Band G £	Council Tax Band H £		
1.	Hambleton DC	900	874			7.36							
2.						89.48							
3.	North Yorkshire CC			75.32	86.08	96.84	118.36	139.88	161.40	193.68			
4.	N Yorks Fire Authority			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
5.	Police & Crime Commissioner			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
6.				162.26	185.44	208.62	254.98	301.34	347.70	417.24			
7.	<b>COUNCIL TAX AMOUNT</b>			1,125.69	1,286.49	1,447.31	1,768.93	2,090.56	2,412.18	2,894.62			
1.	Hambleton DC	1,500	1,500			14.27							
2.						89.48							
3.	North Yorkshire CC			80.69	92.22	103.75	126.81	149.86	172.92	207.50			
4.	N Yorks Fire Authority			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
5.	Police & Crime Commissioner			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
6.				162.26	185.44	208.62	254.98	301.34	347.70	417.24			
7.	<b>COUNCIL TAX AMOUNT</b>			1,131.06	1,292.63	1,454.22	1,777.38	2,100.54	2,423.70	2,908.44			
1.	Hambleton DC	6,300	7,188			30.52							
2.						89.48							
3.	North Yorkshire CC			93.33	106.67	120.00	146.67	173.33	200.00	240.00			
4.	N Yorks Fire Authority			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
5.	Police & Crime Commissioner			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
6.				162.26	185.44	208.62	254.98	301.34	347.70	417.24			
7.	<b>COUNCIL TAX AMOUNT</b>			1,143.70	1,307.08	1,470.47	1,797.24	2,124.01	2,450.78	2,940.94			
1.	Hambleton DC	9,400	7,500			28.18							
2.						89.48							
3.	North Yorkshire CC			91.51	104.59	117.66	143.81	169.95	196.10	235.32			
4.	N Yorks Fire Authority			838.85	958.68	1,078.52	1,318.19	1,557.86	1,797.53	2,157.04			
5.	Police & Crime Commissioner			49.26	56.29	63.33	77.40	91.48	105.55	126.66			
6.				162.26	185.44	208.62	254.98	301.34	347.70	417.24			
7.	<b>COUNCIL TAX AMOUNT</b>			1,141.88	1,305.00	1,468.13	1,794.38	2,120.63	2,446.88	2,936.26			
				1,235,214	1,230,522								



Budget Consultation 2014/15Summary

The Budget Consultation was carried out between 6 December 2013 and 17 January 2014 and well-publicised to all residents and businesses across Hambleton District.

From the 179 responses received, the largest majority responded from the Northallerton area. The bulk of respondents were residents, rather than businesses, and the 45-59 year age group attracted the majority of responses.

Question four lists 12 service areas and respondents were asked to indicate the order of importance to them. The Waste service, incorporating household, green, kerbside and street cleansing, attracted the highest importance, followed closely by Environmental Health and Community Safety.

Leisure, Planning, Economic Development and Public Car Parks all ranked predominantly of moderate importance whereas Benefits and the Housing Service ranked predominantly with least importance.

Question five asked respondents if they would support increasing council tax to invest in council services. Although there were more against than in support, the majority responded as 'maybe' explaining in their response that it would be dependent on which service and/or investment level.

Question six lists four services; Leisure, Public car parks, Recycling and Environmental Health and asks respondents to indicate their support for increasing fees and charges in these services. Out of those who indicated their support for increasing charges, Leisure attracted the majority of responses suggesting the admission costs are kept affordable while balancing the costs of up-to-date facilities.

Finally, when asked for any further suggestions on how the council could increase income or reduce costs, more popular proposals ranged from reviewing Council Tax and Benefit claims to considering Waste, Recycling and Leisure charges. However the majority of comments received were in relation to staffing and management costs and the efficiency of the running of the authority.

**Budget Consultation 2014/15**

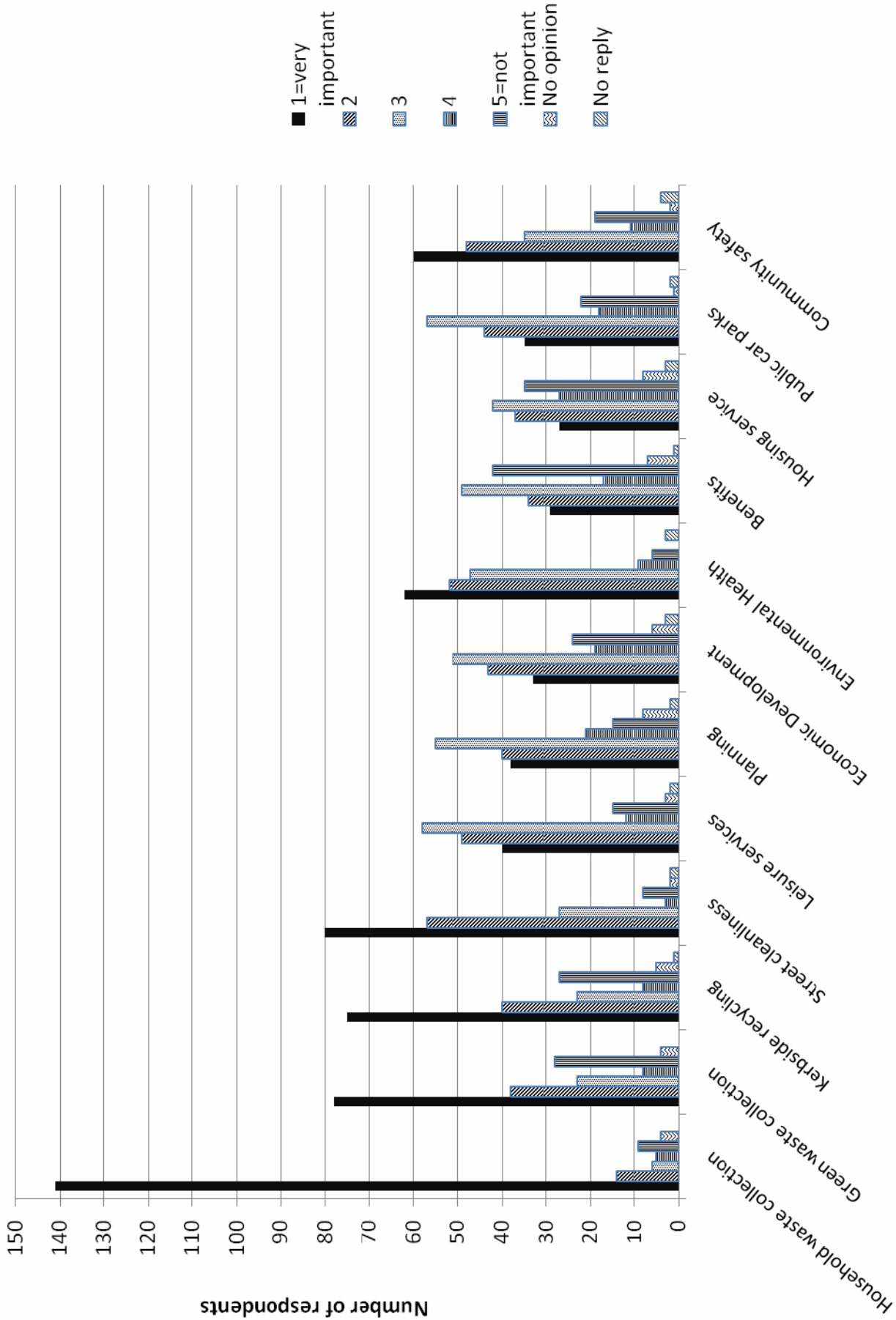
6 December 2013 - 17 January 2014  
39 paper and 140 online responses received = 179 total

Q1	Which of the following towns do you live in or closest to?	
	31 (17.1%)	Bedale
	17 (9.4%)	Easingwold
	77 (42.5%)	Northallerton
	30 (16.6%)	Stokesley
	25 (13.8%)	Thirsk
	1 (0.6%)	Prefer not to say

Q2	Are you responding as a ...?	
	156 (85.2%)	Resident
	24 (13.1%)	Business
	2 (1.1%)	Voluntary organisation
	1 (0.5%)	Stakeholder group
	0 (0.0%)	Prefer not to say

Q3	Which age group do you belong to?	
	0 (0.0%)	under 18 years
	0 (0.0%)	19-24 years
	49 (27.4%)	25-44 years
	80 (44.7%)	45-59 years
	47 (26.3%)	60 years and over
	3 (1.7%)	Prefer not to say

<b>Q4</b>	<b>Please indicate the importance to you of the following services: (1=very important and 5=not important)</b>							
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>No opinion</b>	<b>No reply</b>
	<b>Household waste collection</b> <i>(black bin)</i>	141 (78.8%)	14 (7.8%)	6 (3.4%)	5 (2.8%)	9 (5.0%)	4 (2.2%)	0 (0.0%)
	<b>Green waste collection</b> <i>(green bin)</i>	78 (43.6%)	38 (21.2%)	23 (12.8%)	8 (4.5%)	28 (15.6%)	4 (2.2%)	0 (0.0%)
	<b>Kerbside recycling</b> <i>(blue box and bag)</i>	75 (41.9%)	40 (22.3%)	23 (12.8%)	8 (4.5%)	27 (15.1%)	5 (2.8%)	1 (0.6%)
	<b>Street cleanliness</b> <i>(including litter collection, graffiti removal, fly-tipping)</i>	80 (44.7%)	57 (31.8%)	27 (15.1%)	3 (1.7%)	8 (4.5%)	2 (1.1%)	2 (1.1%)
	<b>Leisure services</b> <i>(including leisure centres, arts and culture, sports development, children's play, healthy lifestyles)</i>	40 (22.3%)	49 (27.4%)	58 (32.4%)	12 (6.7%)	15 (8.4%)	3 (1.7%)	2 (1.1%)
	<b>Planning</b> <i>(including planning applications and planning policy)</i>	38 (21.2%)	40 (22.3%)	55 (30.7%)	21 (11.7%)	15 (8.4%)	8 (4.5%)	2 (1.1%)
	<b>Economic Development</b> <i>(support to businesses, management of council offices and land)</i>	33 (18.4%)	43 (24.0%)	51 (28.5%)	19 (10.6%)	24 (13.4%)	6 (3.4%)	3 (1.7%)
	<b>Environmental Health</b> <i>(including licensing, food hygiene inspections, nuisance complaints, private water supplies, pest control)</i>	62 (34.6%)	52 (29.1%)	47 (26.3%)	9 (5.0%)	6 (3.4%)	0 (0.0%)	3 (1.7%)
	<b>Benefits</b> <i>(housing benefits and council tax reduction)</i>	29 (16.2%)	34 (19.0%)	49 (27.4%)	17 (9.5%)	42 (23.5%)	7 (3.9%)	1 (0.6%)
	<b>Housing service</b> <i>(housing option advice, homelessness, provision of affordable housing)</i>	27 (15.1%)	37 (20.7%)	42 (23.5%)	27 (15.1%)	35 (19.6%)	8 (4.5%)	3 (1.7%)
	<b>Public car parks</b> <i>(pay &amp; display, free car parks)</i>	35 (19.6%)	44 (24.6%)	57 (31.8%)	18 (10.1%)	22 (12.3%)	1 (0.6%)	2 (1.1%)
	<b>Community safety</b> <i>(including anti-social behaviour, domestic abuse, alcohol awareness)</i>	60 (33.5%)	48 (26.8%)	35 (19.6%)	11 (6.1%)	19 (10.6%)	2 (1.1%)	4 (2.2%)



<b>Q5</b>	<b>Would you support increasing Council Tax to invest in Council services?</b>	
	39 (21.8%)	Yes
	67 (37.4%)	No
	70 (39.1%)	Maybe
	1 (0.6%)	No opinion
	2 (1.1%)	No reply

<b>Q6</b>	<b>Would you support increasing fees and charges to facilitate investment in the following services?</b>					
		<b>Yes</b>	<b>No</b>	<b>Maybe</b>	<b>No opinion</b>	<b>No reply</b>
	Leisure	49 (27.4 %)	71 (39.7%)	47 (26.3%)	11 (6.1%)	1 (0.6%)
	Public car parks	36 (20.1%)	103 (57.5%)	31 (17.3%)	6 (3.4%)	3 (1.7%)
	Recycling	41 (22.9%)	84 (46.9%)	40 (22.3%)	12 (6.7%)	2 (1.1%)
	Environmental Health	42 (23.5%)	77 (43.0%)	43 (24.0%)	12 (6.7%)	5 (2.8%)

**POLICY ON BALANCES AND RESERVES****1.0 BACKGROUND:**

- 1.1 Section 25 of the Local Government Act 2003 requires the Chief Financial Officer to report to Members on the robustness of the estimates and the adequacy of the reserves for which the budget provides.
- 1.2 The purpose of this Annex is to:-
- support the statement required to conform to Section 25
  - confirm the use of the Council's balances and reserves, and
  - re-affirm the Council's policy on the level of balances and reserves
- 1.3 The Council currently maintains a number of balances and reserves, each of which has a purpose approved by Members. Each of the balances and reserves will be considered in turn later in this Annex.
- 1.4 The Chartered Institute of Public Finance and Accountancy (CIPFA) considers that a case for introducing a statutory minimum level of reserves, even in exceptional circumstances has not been made. The Institute believes that Local Authorities, on the advice of their finance directors, should make their own judgements on such matters taking into account all the relevant local circumstances. Such circumstances vary and there is a broad range within which authorities might reasonably operate depending on their particular circumstances.
- 1.5 There is no definitive guidance as to the minimum level of balances or reserves, either as an absolute amount or as a proportion of expenditure, since each local authority is independent, operates in a unique local environment and the decision is one of a number of inter-related decisions taken as part of its financial strategy. Section 32 of the Local Government Act 1992 requires billing authorities (such as Hambleton) to have regard to the level of reserves needed for meeting estimated future expenditure when calculating the budget requirement. Budgets are based upon forecasts of pay and price inflation, changes in interest rates, and the demand for and levels of service to be provided. The purpose of balances and reserves is to provide for unexpected changes from these forecasts and to provide for the financing of some expenditure. Consequently the provision of an appropriate level of balances and reserves is a fundamental part of prudent financial management over the medium term.

**2.0 BALANCES AND RESERVES:**

- 2.1 Each of the Council's balances and reserves is considered below.
- 2.2 General Fund Working Balance
- 2.2.1 Setting the level of this general reserve is just one of several related decisions in the formulation of the medium-term financial strategy and the budget for a particular year. Account should be taken of the key financial assumptions underpinning the budget alongside a consideration of the authority's financial management arrangements. In addition to the cash flow requirements of the authority the following factors should be considered:-

### *Budget Assumptions*

- treatment of inflation
- interest rates
- treatment of demand led pressures (e.g. take-up of housing benefits)
- levels of income
- financial risks inherent in significant funding partnerships
- the availability of other funds to deal with emergencies
- estimates of the level of and timing of capital receipts, S106 moneys and general cashflows

### *Financial Standing and Management*

- the overall financial standing of the authority
- the authority's track record in budget and financial management
- the capacity to manage in-year budget pressures
- the strength of financial information and reporting arrangements
- the authority's financial procedure rules and budgetary flexibility
- the adequacy of insurance arrangements to cover major unforeseen risks

### *Adequacy of inflation*

- 2.2.2 Budgetary provision is made for inflation in respect of pay, prices and contract expenditure. The 2014/15 budgets contain a sum of £250,000 for such inflation. An adverse variance of 1% in the assumptions made to these forms of expenditure could result in additional expenditure of £125,000.

### *Adequacy of interest rate assumption*

- 2.2.3 The Council is a debt free authority and has substantial funds available for investment. The amount under investment however is sensitive to changes in interest rates especially given the short-term nature (less than 1 year) of most of the investment activity and the need to retain some cash liquidity for day to day purposes. The events occurring in the banking and financial markets in 2009/10 shows how unpredictable this area can be. Fortunately for the Council, most of its investments are in fixed term deposits. The 2014/15 budget assumes an average of 1% over the year but during this time some core cash investments will need re-investing. The budgets were prepared in a period where interest rates have remained at an all time low and have been stable at 0.5%. It is now unlikely that there will be a further reduction in interest rates to 0% and even more unlikely (although technically possible) for there to be a negative interest rate. However, an adverse variance of 1% in interest rates would affect investment income by approximately £300,000. This would be borne by the Council Taxpayers Reserve.

### *Treatment of demand led pressures*

- 2.2.4 Demand volatility can affect both expenditure (e.g. take up of housing benefits) and income (eg number of planning applications). Housing Benefits and Council Tax support are significant items of expenditure estimated at £22.6m in 2014/15. In 2014/15 the Localised Council Tax Support Scheme presents a particular risk to the Councils reserves position, increases in council tax support claimants in year will be funded by the Council, subsidy at a reduced rate will not be received until the following year. If payments increase by 1% the cash flow implications would be in the order of £226,000.

### Levels of income

2.2.5 The major income budgets (for fees and charges) in 2014/15 are those relating to:-

	£
- Leisure Services	2,782,970
- Development Control	700,000
- Premises Development	703,900
- Parking Charges	759,200
- Local Taxation	285,230
- Markets	199,780
- Licensing	153,290
- Land Charges	96,720
- Environmental Services	153,550
- Planning Services	45,720
- Waste Collection	118,404

Total income from fees and charges is budgeted to be £6.031m in 2014/15. The economy is clearly still experiencing difficulties at the moment and recovery is expected to be slow. A moderate fall in demand of say 3% would lead to a reduction in income of about £180,936.

### External Partnerships

2.2.6 Members are aware that the Council acts as the 'Accountable Body' for a number of partnerships. With the potential for these to grow in number the financial exposure increases and whilst the Council's own management arrangements are maintained under review and subject to audit it is nevertheless felt prudent to allow for some form of contingency in the event of any partnership expenditure/claim being deemed ineligible. The Building Control Partnership in particular is vulnerable as a result of the downturn in the housing market. A figure of £20,000 is suggested for this purpose.

### Responding to emergencies

2.2.7 Examples of emergencies in the past include flooding and the outbreak of foot and mouth disease. As a local authority the Council can in certain cases gain financial protection from the Government's Bellwin Scheme. However, this only reimburses 85% of eligible expenditure above a specified threshold (for Hambleton the 2011/12 threshold is £15,952), and until the grant monies are received the Council is required to fund the expenditure. Again, it would be prudent to include a provision for emergencies within the Council's general balances. A figure of £150,000 is suggested (this is similar to the gross cost of the flooding in June 2005).

### Capital financing and general cashflows

2.2.8 The Council maintains a capital programme which is supported by external funding and on-going capital receipts. The timing of such receipts rarely matches the expenditure profile, often lagging by months.

2.2.9 Similarly the timing of the Council's income, principally from Council Tax and Business Rate income, does not always match the Council's outgoings (mainly salaries, capital and precept payments). This is particularly the case



in February and March when income from Council Tax and Business Rates reduces significantly as the normal instalments cease.

2.2.10 Consequently it is necessary to maintain a large amount for cash flow purposes, thereby reducing the need to frequently draw back funds. A sum of £1,000,000 is recommended for this purpose.

2.2.11 On this basis it would appear that a General Fund Working Balance of around £2,227,000 is required. However, it would be extremely unlikely that all the events listed above would materialise at the same time and past experience has shown that a figure of £2,000,000 has proved adequate. ***It is recommended that the Council maintain a sum of £2,000,000 as its General Fund Working Balance.*** A level of £2m equates to approximately 4.4% of the Council's gross annual budget requirement. This combined with the Council's internal financial controls should ensure the authority recognises financial 'issues' early and has the capacity to respond accordingly.

### 2.3 Council Taxpayers Reserve

2.3.1 The purpose of this reserve is currently "To support revenue spending on community projects and on enhancing service delivery". ***It is recommended that the purpose of the Council Taxpayers Reserve is maintained.***

2.3.2 The level of the reserve is considered as part of every review of the financial strategy, and needs to be sufficient to fulfil its purpose over the life of the strategy. Clearly over time the level of the reserve will diminish. However, in order for the Council Taxpayer to receive the maximum benefit from the reserve, this should be in a structured and considered way in accordance with expectations of the level of Council Tax assumed in the financial strategy.

### 2.4 Repairs and Renewals Fund

2.4.1 The purpose of this reserve is "To provide revenue support to assist funding of the repairs and renewals". ***It is recommended that the purpose of the Repairs and Renewals Fund is maintained.***

2.4.2 The reserve was established from what was the Capital Fund with monies added to it from the Council Tax Payers Reserve. The reserve will be maintained for the duration of the Financial Strategy.

### 2.5 Computer Fund

2.5.1 The purpose of this reserve is "To provide revenue support to assist funding of computer related purchases". ***It is recommended that the purpose of the Computer Fund is maintained.***

2.5.2 The reserve was established from monies transferred from the Council Tax Payers Reserve. ***It is recommended that the reserve will be maintained for the duration of the Financial Strategy.***

### 2.6 Community Safety Partnership Reserve

2.6.1 The purpose of this reserve is currently "To receive surpluses and deficits from the Community Safety Partnership Accounts". ***It is recommended that***

***the purpose of the Community Safety Partnership Reserve is maintained.***

2.6.2 The reserve is kept as good accounting practice and is not expected to have a significant balance in it.

## 2.7 One-Off Fund

2.7.1 The purpose of this reserve is “To improve or sustain service delivery”. ***It is recommended that the purpose of the One-Off Fund is maintained.***

2.7.2 This reserve is maintained to provide funding for service improvements or unexpected events. It incorporates the former Revenue Efficiency Reserve, Shared Service Efficiency Reserve and the Cyclical Payments Reserve. It is recommended therefore that the minimum balance on this Reserve be kept at £200,000. This is considered adequate, and is sustainable within the current financial strategy. In normal circumstances, however, the level of the fund could be substantially higher than this.

## 2.8 Hambleton Strategic Partnership Reserve

2.8.1 The purpose of this reserve is currently “To receive surpluses and deficits from the Hambleton Strategic Partnership Accounts”. ***It is recommended that the purpose of the Hambleton Strategic Partnership Reserve is maintained.***

2.8.2 The reserve is kept as good accounting practice and is not expected to have a significant balance in it.

## 2.9 Grants Fund

2.9.1 The purpose of this reserve is currently “To fund revenue grants to organisations on an annual basis”. ***It is recommended that the purpose of the Grants Fund is maintained.***

2.9.2 The level of the fund was initially established to provide for three years funding, and will therefore have a reducing balance over the period. It is expected that the fund will run low in funds by 2018/19 and therefore a review will be needed before this time.

## 2.10 New Homes Bonus Reserve

2.10.1 In setting the Financial Strategy for 2014/15 – 2023/24 the Council took the decision to close this reserve and transfer all New Homes Bonus Grant to the Council Tax Payer Reserve.

## **3.0 LEVEL OF BALANCES AND RESERVES:**

3.1 The use of balances and reserves is a critical feature in the Council’s approach to financial management. They enable Council Tax to be maintained at low levels, support the capital programme and deliver service improvements.

3.2 It is considered important therefore that the level of balances is monitored to ensure that adequate levels are maintained to fulfil their purpose. Whilst to a

large extent this is done annually through the review of the resource management plan, which includes the financial strategy, an improvement, introduced six years ago, was the establishment of targets for the level of each reserve which can be monitored. The target established was that each Reserve should have a year end balance which is within a 10% tolerance of the balance reflected in the Council's financial strategy. Performance against the target will continue to be reported to Members as part of the year end procedures.

3.3 Experience has shown however that due to the nature of receipts and payments into and out of the Service Improvement Reserve, it is not possible to accurately forecast the level of this reserve at the year end. A more appropriate target for this reserve would be to ensure that a minimum balance is retained.

3.4 ***It is recommended that the targets for Reserve balances are:***

- a) A minimum balance for the One-Off Fund of £200,000; and***
- b) For all other Reserves, within a 10% tolerance on the year end balance as reflected in the Financial Strategy.***

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**HAMBLETON DISTRICT COUNCIL**

**Report To:** Council  
18 February 2014

**From:** Chief Executive

**Subject:** **STATEMENT OF PAY POLICY**

All Wards  
Scrutiny Committees

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**1.0 PURPOSE AND BACKGROUND:**

1.1 The Council is required to adopt a Statement of Pay Policy each year. This report asks Council to approve the Statement of Pay Policy for the year commencing on 1 April 2014.

**2.0 STATEMENT OF PAY POLICY:**

2.1 The proposed Statement of Pay Policy is attached. It includes all of the matters required by legislation and Government guidance.

**3.0 LEGAL IMPLICATIONS**

4.1 The Council is required to approve a Statement of Pay Policy by 31 March for the ensuing year. The Council is obliged to take into account any Government guidance.

**4.0 FINANCIAL IMPLICATIONS**

4.1 The Policy reflects previously agreed decisions on pay awards and reflects the Leader's agreement with the Chief Executive on Senior Officers' remuneration. All sums are budgeted for.

**5.0 RISK ASSESSMENT:**

5.1 There are no significant risks associated with this report.

**6.0 EQUALITIES/DIVERSITY ISSUES:**

6.1 There are no significant equalities/diversity issues associated with this report.

**7.0 RECOMMENDATION:**

7.1 It is recommended that the attached Statement of Pay Policy be adopted with effect from 1 April 2014.

PHIL MORTON

**Background papers:** None  
**Author ref:** JMR  
**Contact:** Martyn Richards - Director of Corporate Services  
Ext: 7010

180214 Statement of Pay Policy

**HAMBLETON DISTRICT COUNCIL – STATEMENT OF PAY POLICY**

**Introduction**

Sections 38 – 43 of the Localism Act 2011 require that the authority produce a Policy Statement that covers a number of matters concerning the pay of the authority's staff, principally Chief Officers. This Policy Statement meets the requirements of the Localism Act in this regard and also meets the requirements of guidance issued by the Secretary of State for Communities and Local Government to which the authority is required to have regard under Section 40 of the Act. This Policy was considered and approved by the Full Council at the Council meeting which took place in ><. This Policy also has some connection with the data on pay and rewards for staff which the authority publishes under the Code of Recommended Practice for Local Authorities on Data Transparency and the data which is published under The Accounts and Audit (England) Regulations (2011). It should be noted that the requirements to publish data under the Secretary of State's guidance, the Code of Practice and the Regulations do differ. The data requirements of the Code of Practice and the Accounts and Audit Regulations are summarised at Annex 1 to this Policy Statement.

**Definition of officers covered by the Policy Statement**

This Policy Statement covers the following posts:

1. Head of the Paid Service, which in this authority is the post of Chief Executive.
2. Statutory Chief Officers, which in this authority are the posts of Monitoring Officer and S151 Officer.
3. Non-statutory Chief Officers, (those who report directly to the Head of the Paid Service) which in this authority are the Director posts.
4. Any Officer appointed to an Acting or Interim role in respect of the posts identified in paragraphs 1 to 3 above.

**Policy on remunerating the Chief Executive and Chief Officers**

The authority's basic approach to remunerating Chief Officers is set out in the schedule that is attached to this Policy Statement at Annex 2. It is the policy of this authority to establish a remuneration package for each Chief Officer post that is sufficient to attract and retain staff of the appropriate skills, knowledge, experience, abilities and qualities that is consistent with the authority's requirements of the post in question at the relevant time.

### **Policy on remunerating the lowest paid in the workforce**

The authority applies terms and conditions of employment that have been negotiated and agreed through appropriate local collective bargaining mechanisms or as a consequence of authority decisions. These are then incorporated into contracts of employment. The lowest pay in this authority is equal to an annual salary of £12,809 and can be expressed as an hourly rate of pay of £6.64 per hour. This pay point and salary was determined by the authority as part of a pay scale for employees employed on Employment Terms and Conditions negotiated nationally with the recognised trade union, UNISON. The pay rate is increased in accordance with any pay settlements which are agreed with the union.

### **Policy on the relationship between Chief Officer remuneration and that of other staff**

The highest paid salary in this authority is currently £114,444 which is paid to the Chief Executive. The average median salary in this authority is £24,380. The ratio between the two salaries, the 'pay multiple' is 4.7:1. This authority does not have a policy on maintaining or reaching a specific 'pay multiple'. The Chief Executive's salary is negotiated with the Leader of the Council and the other Chief Officers' salaries are negotiated with the Chief Executive in consultation with the Leader. All other employees are subject to pay rates determined in accordance with national agreement and the Employment Terms and Conditions. The authority's approach to the payment of all staff is to pay that which the authority needs to pay to recruit and retain staff with the skills, knowledge, experience, abilities and qualities needed for the post in question at the relevant time, and to ensure that the authority meets any contractual requirements for staff including the application of any local collective agreements, or authority decisions regarding pay.

### **Policy on other aspects of Chief Officer remuneration**

Other aspects of Chief Officer remuneration are appropriate to be covered by this Policy Statement. These other aspects are defined as recruitment, pay increases, additions to pay, performance related pay, earn back, bonuses, termination payments, transparency and re-employment when in receipt of an LGPS pension or a redundancy/severance payment. These matters are addressed in the schedule that is attached to this Policy Statement at Annex 3. Information on remuneration of Chief Officers as set out in this Policy is published on the Council's website.

### **Approval of Salary Packages in excess of £100k**

The authority will ensure that, at the latest before an offer of appointment is made, any salary package for any post that is in excess of £100k will be considered by Full Council. The salary package will be defined as base salary, any bonuses, fees, routinely payable allowances and benefits in kind that are due under the contract.

### **Approval of Severance Payments in excess of £100k**

The authority will ensure that any severance payment for any post that is in excess of £100k will be considered by Full Council. The components of the relevant package, including salary paid in lieu, redundancy compensation, pension entitlements, holiday pay and any bonuses, fees or allowances to be paid will be set out clearly.

### **Flexibility to address recruitment issues for vacant posts**

In the vast majority of circumstances the provisions of Annex 2 will enable the authority to ensure that it can recruit effectively to any vacant post. There may be exceptional circumstances when there are recruitment difficulties for a particular post and where there is evidence that an element or elements of the remuneration package are not sufficient to secure an effective appointment. This Policy Statement recognises that this situation may arise in exceptional circumstances and therefore a departure from Annex 2 can be implemented without having to seek full Council approval for a change of the Policy Statement. Such a departure will be expressly justified in each case and will be approved by the Leader and Chief Executive or in the case of the Chief Executive a special meeting of Cabinet.

### **Amendments to the Policy**

It is anticipated that this Policy will not need to be amended during the period it covers (until the end of March in the current financial year). However, if circumstances dictate that a change of policy is considered to be appropriate during the year then a revised draft Policy will be presented to Cabinet with the resolution sent to Full Council for approval.

### **Policy for future years**

This Policy Statement will be reviewed each year and will be presented to Full Council each year for consideration in order to ensure that a Policy is in place for the authority prior to the start of each financial year.



## Annex 1

The Secretary of State for CLG Code of Recommended Practice for Local Authorities on Data Transparency indicates that local authorities should publish the following data concerning staff:

- Salaries, names (with an option for individuals to refuse to consent to this), job descriptions, responsibilities, budgets (including overall salary cost of staff reporting), and numbers of staff for all staff in receipt of a salary of more than £50,000.
- An organisational chart of the staff structure of the authority including salary bands.
- The 'pay multiple' – the ratio between the highest paid salary and the median average salary of the whole authority workforce.

The Accounts and Audit (England) Regulations 2011 require that the following data is included in the authority's accounts:

- Numbers of employees with a salary above £50k per annum (pro-rata for part-time staff) in multiples of £5k.
- Job title, remuneration and employer pension contributions for senior officers. Senior officers are defined as Head of Paid Service, Statutory Chief Officers and Non-Statutory Chief Officers by reference to Section 2 of the 1989 Local Government & Housing Act.
- Names of employees paid over £150k per annum

For the above remuneration is to include:

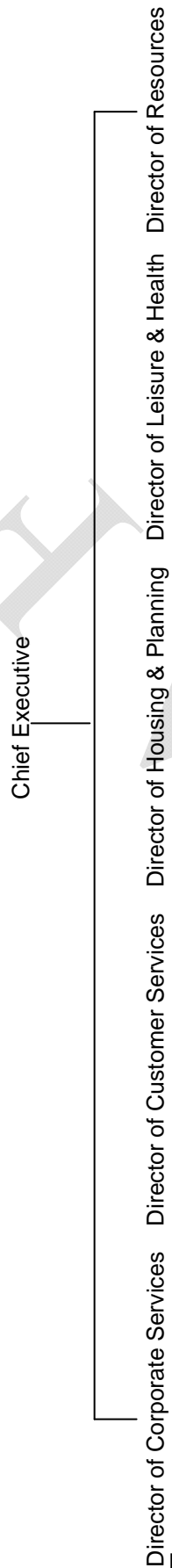
- Salary, fees or allowances for the current and previous year
- Bonuses paid or receivable for the current and previous year
- Expenses paid in the previous year
- Compensation for loss of employment paid to or receivable, or payments made in connection with loss of employment
- Total estimated value of non-cash benefits that are emoluments of the person

For the above pension contributions to include:

- The amount driven by the authority's set employer contribution rate
- Employer costs incurred relating to any increased membership or award of additional pension

Annex 2

Post	Base Salary	Expenses	Bonuses	PRP	Earn-Back	Honoraria	Ex-Gratia Payments	Election Fees	Joint Authority Duties	Severance Arrangements
Chief Executive	£114,444	Travel and other expenses are reimbursed through normal authority procedures	The terms of the contract of employment do not provide for the payment of bonuses	The terms of the contract of employment do not provide for performance related pay	The terms of the contract of employment do not provide for an element of base salary to be held back related to performance	Honoraria payments for any increased duties and responsibilities do not apply	There are no plans for the postholder to receive any ex-gratia payments	Election duty fees are paid when due in connection with a District Election	There are no payments related to joint authority duties	The authority's normal policies regarding redundancy and early retirement apply to the postholder. No payments were made in the last year and none are anticipated for 2014/15.
Director (x 5) (including Monitoring Officer and Section 151 Officer)	£72,828	Travel and other expenses are reimbursed through normal authority procedures	The terms of the contract of employment do not provide for the payment of bonuses	The terms of the contract of employment do not provide for performance related pay	The terms of the contract of employment do not provide for an element of base salary to be held back related to performance	Honoraria payments for any increased duties and responsibilities do not apply	There are no plans for the postholder to receive any ex-gratia payments	Election duty fees may be paid in connection with a District Council Election	There are no payments related to joint authority duties	The authority's normal policies regarding redundancy and early retirement apply to the postholder. No payments were made in the last year. The recently approved senior management restructure will involve some payments in 2014/15 and 2015/16.



Aspect of Senior Officer Remuneration	Authority Policy
Recruitment	The post will be advertised and appointed to at the appropriate salary level up to the approved level for the post in question based on skills, knowledge, experience, abilities and qualities.
Pay Increases	The authority will apply any pay increases that are agreed through local negotiations. The authority will also apply any pay increases that are as a result of authority decisions to significantly increase the duties and responsibilities of the post in question beyond the normal duties and responsibilities that are expected in senior posts.
Additions To Pay	The authority would not make additional payments beyond those specified in the contract of employment.
Performance Related Pay	The authority does not operate a performance related pay system as it believes that it has sufficiently strong performance management arrangements in place to ensure high performance from its senior officers. Any areas of under-performance are addressed rigorously
Earn-Back (Withholding an element of base pay related to performance)	The authority does not operate an earn-back pay system as it believes that it has sufficiently strong performance management arrangements in place to ensure high performance from its senior officers. Any areas of under-performance are addressed rigorously.
Bonuses	The authority does not pay bonus payments to senior officers.

<p>Termination Payments</p>	<p>The authority applies its normal redundancy payments arrangements to senior officers and does not have separate provisions for senior officers. The authority also applies the appropriate Pensions regulations when they apply. The authority has agreed policies in place on how it will apply any discretionary powers it has under Pensions regulations. Any costs that are incurred by the authority regarding senior officers are published in the authority accounts as required under the Accounts and Audit (England) Regulations 2011.</p>
<p>Transparency</p>	<p>The authority meets its requirements under the Localism Act, the Code of Practice on Data Transparency and the Accounts and Audit Regulations in order to ensure that it is open and transparent regarding senior officer remuneration.</p>
<p>Re-employment of staff in receipt of an LGPS Pension or a redundancy/severance payment</p>	<p>The authority is under a statutory duty to appoint on merit and has to ensure that it complies with all appropriate employment and equalities legislation. The authority will always seek to appoint the best available candidate to a post who has the skills, knowledge, experience, abilities and qualities needed for the post. The authority will therefore consider all applications for candidates to try to ensure the best available candidate is appointed. If a candidate is a former employee in receipt of an LGPS pension or a redundancy payment this will not rule them out from being re-employed by the authority. Clearly where a former employee left the authority on redundancy terms then the old post has been deleted and the individual cannot return to the post as it will not exist. The authority will apply the provisions of the Redundancy Payments Modification Order regarding the recovery of redundancy payments if this is relevant. Pensions Regulations also have provisions to reduce pension payments in certain circumstances to those who return to work within the local government service.</p>

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**HAMBLETON DISTRICT COUNCIL**

**Report To:** Council  
18 February 2014

**From:** Director of Corporate Services

**Subject:** **MEMBERS' ALLOWANCES SCHEME**

All Wards  
Scrutiny Committees

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**1.0 PURPOSE AND BACKGROUND:**

- 1.1 The Local Authorities (Members' Allowances) (England) Regulations 2003 require the Council to consider its Allowances Scheme before the beginning of each year.
- 1.2 This report asks Council to consider an amendment to the Scheme and approve it, for a further year.
- 1.3 The amendment is in line with the Council decision in February 2011 that Members' Allowances would remain at their current level for the next 4 years in consideration of the financial pressures facing Hambleton District Council and will therefore not be adjusted each year in line with the NJC Conditions of Service Award commencing on 1 April.
- 1.4 Councils are required to establish and maintain an Independent Remuneration Panel to provide advice on its scheme and amounts to be paid, amongst other things. Local Authorities must have regard to this advice although are not bound by the recommendations.
- 1.5 The Independent Remuneration Panel which was appointed in 2013 for a further term of four years comprises:-
  - Michael Holford
  - Pat Martin
  - Ian Woods

**2.0 THE CURRENT SCHEME:**

- 2.1 The current Scheme as amended is attached as an Annex to this report. It is in accordance with previous recommendations of the Independent Remuneration Panel.

**3.0 FINANCIAL IMPLICATIONS AND EFFICIENCIES:**

- 3.1 Carrying forward the Scheme as amended is currently budgeted for in the 2014/15 Estimates.
- 3.2 There are no efficiencies associated with this report.

**4.0 LEGAL IMPLICATIONS:**

- 4.1 The Council cannot operate a Members' Allowances Scheme in 2014/15 without considering this report and passing a formal resolution. The Scheme will have to be publicised.

4.2 If the Council wishes to amend the Scheme significantly it would first have to ask the Independent Remuneration Panel to consider the Scheme.

**5.0 RECOMMENDATIONS:**

5.1 It is recommended that the Council approve the Members' Allowances Scheme as amended for the year 2014/15.

MARTYN RICHARDS

**Background papers:** None

**Author ref:** JMR

**Contact:** Martyn Richards  
Director of Corporate Services  
Direct Line No: (01609) 767010



## **MEMBERS' ALLOWANCES SCHEME**

### **1.0 INTRODUCTION:**

- 1.1 This Scheme has been adopted for the purposes of the Local Authorities (Members' Allowances)(England) Regulations 2003 ("the Regulations").
- 1.2 The Scheme shall continue in force until amended or revoked by the Council.
- 1.3 The Scheme will apply to all Members of the Council.
- 1.4 All Allowances shall be payable for the period from 1 April 2014 until 31 March 2015 unless specified otherwise.
- 1.5 A Member may by notice in writing to the Chief Executive elect to forego his/her entitlement or any part of his/her entitlement to Allowances.

### **2.0 BASIC ALLOWANCES:**

- 2.1 A Basic Allowance as set out in the Annex to this Scheme shall be payable to each elected Member of the Council. The Allowance shall be the same for each elected Member.
- 2.2 Where the term of office of a Member begins or ends otherwise than at the beginning or end of a year his/her entitlement shall be to payment of such part of the Basic Allowance as bears to the whole the same proportion as the number of days during which his term of office as Member subsists bears to the number of days in that year.

### **3.0 SPECIAL RESPONSIBILITY ALLOWANCE:**

- 3.1 The Special Responsibility Allowances set out in the Annex to this Scheme shall be payable to the following elected Members in addition to the Basic Allowance:-

Leader  
 Deputy Leader  
 Chairman of Council  
 Minority Party Leader (only applicable to a group of 5 or more Members)  
 Chairman of the Audit, Governance and Standards Committee  
 Chairman of Planning Committee  
 Chairman of Scrutiny Committees  
 Chairman of Licensing and Environmental Protection Committee  
 Cabinet Member

- 3.2 A "Minority Party Leader" is a leader of a political group which is not the controlling group as defined in Regulation 5(2) of the Regulations.
- 3.3 Where a Member does not have throughout the whole of the year any special responsibilities as entitle him/her to a Special Responsibility Allowance, his/her entitlement shall be to payment of such part of the Special Responsibility Allowance as bears to the whole the same proportion as the number of days during which he/she has such special responsibilities bears to the number of days in that year.

#### **4.0 DEPENDANT' CARER'S ALLOWANCE:**

4.1 The Dependant Carer's Allowance set out in the Annex to this Scheme shall be payable to all elected Members in respect of such expenses of arranging for the care of their children or dependants as are necessarily incurred in respect of:-

- (a) the attendance at a meeting of the Council or of any Committee or Sub-Committee of the Council, or of any body to which the Council makes appointments or nominations, or of any Committee or Sub-Committee of such a body;
- (b) the attendance at any other meeting, the holding of which is authorised by the Council, or a Committee or Sub-Committee of the Council or a Joint Committee of the Council and one or more Local Authorities within the meaning of Section 270(1) of the Local Government Act 1972, or a Sub-Committee of such a Joint Committee, provided that:-
  - (i) where the Council is divided into two or more political groups it is a meeting to which Members of at least two such groups have been invited; or
  - (ii) if the Council is not so divided, it is a meeting to which at least two Members of the Council have been invited;
- (c) the attendance at a meeting of any association of Authorities of which the Council is a member;
- (d) the attendance at a meeting of the Executive or a meeting of any of its Committees;
- (e) the performance of any duty in connection with the discharge of any function of the Authority conferred by or under any enactment and empowering or requiring the Council to inspect or authorise the inspection of premises;
- (f) attendance at:-
  - (i) meetings of Parish Councils;
  - (ii) meetings of a public nature where attendance is of value in carrying out the Members' community role;
  - (iii) meetings with constituents;where the meeting is within the Members' Ward, undertaken as part of the Members' duties and the expenses are not reimbursed from some other source;
- (g) attendance at any meeting arranged by any other body on which the Member represents the Council where that other body is not reimbursing the Member.

4.2 For the purposes of this Section, "Authority" means an Authority of any description specified in sub-paragraphs (a) to (c) of Regulation 3(1) of the Regulations.

#### **5.0 TRAVELLING, SUBSISTENCE AND ACCOMMODATION ALLOWANCE:**

5.1 The Travelling, Subsistence and Accommodation Allowance set out in the Annex of this Scheme as amended from time to time by Section 7 of the Scheme shall be payable to all Members and Independent Persons in respect of:-

- (a) the attendance at a meeting of the Council or of any Committee or Sub-Committee of the Council, or of any other body to which the Council makes appointments or nominations, or of any Committee or Sub-Committee of such a body;

- (b) the attendance at any other meeting, the holding of which is authorised by the Council, or a Committee or Sub-Committee of the Council, or a Joint Committee of the Council and one or more Local Authorities within the meaning of Section 270(1) of the Local Government Act 1972, or a Sub-Committee of such a Joint Committee provided that:-
  - (i) where the Council is divided into two or more political groups it is a meeting to which Members of at least two such groups have been invited; or
  - (ii) if the Council is not so divided, it is a meeting to which at least two Members of the Council have been invited;
- (c) the attendance at a meeting of any association of Authorities of which the Council is a member;
- (d) the attendance at a meeting of the Executive or a meeting of any of its Committees;
- (e) the performance of any duty in connection with the discharge of any function of the Authority conferred by or under any enactment and empowering or requiring the Council to inspect or authorise the inspection of premises;
- (f) attendance at:-
  - ( i) meetings of Parish Councils;
  - ( ii) meetings of a public nature where attendance is of value in carrying out the Members' community role;
  - (iii) meetings with constituents;

where the meeting is within the Members' Ward, undertaken as part of the Members' duties and the expenses are not reimbursed from some other source;
- (g) attendance at any meeting arranged by any other body on which the Member represents the Council where that other body is not reimbursing the Member.

5.2 For the purposes of this Section a Member of a Committee or Sub-Committee of the Council is to be treated as a Member of the Council.

## **6.0 INDEPENDENT PERSONS:**

- 6.1 An Independent Person's Allowance as set out in the Annex to this Schedule as amended from time to time shall be payable to the Independent Person(s) appointed by the Council.
- 6.2 Where the appointment of the Independent Person begins or ends otherwise than at the beginning or end of a year his/her entitlement shall be payment of such part of the Independent Person's Allowance as bears to the whole the same proportion as the number of days during which his/her appointment subsists bears to the number of days in that year.

## **7.0 ADJUSTMENT OF ALLOWANCES:**

- 7.1 All Travelling, Subsistence and Accommodation Allowances shall be adjusted from time to time to ensure that they are the same as the equivalent allowance for officers of the Council.

## **8.0 PENSIONS:**

- 8.1 All elected Members of the Council are entitled to pensions in accordance with the North Yorkshire Superannuation Scheme ("the Pension Scheme").

8.2 Both Basic Allowance and Special Responsibility Allowance are to be treated as amounts in respect of which pensions are payable in accordance with the Pension Scheme.

**9.0 CLAIMS AND PAYMENTS:**

9.1 Claims for payment of Allowances shall be made in writing within one month of the date on which entitlement to the Allowances arises.

9.2 Payment for Basic, Special Responsibility and Co-optees' Allowances shall be made in equal monthly instalments on the 25<sup>th</sup> day of the relevant month.

9.3 Dependant Carer's Allowance and Travelling, Subsistence and Accommodation Allowance will be paid within one month of receipt of a valid claim.

9.4 Where payment of any Allowance has already been made in respect of any period during which the Member concerned is:-

- (a) suspended or partially suspended from his responsibilities or duties as a Member of the Council in accordance with Part III of the Local Government Act 2000 or regulations made under that Part;
- (b) ceases to be a Member of the Council; or
- (c) is in any other way not entitled to receive the Allowance in respect of that period such part of the Allowance as relates to any such period shall be repaid to the Council.

9.5 Where a Member is also a member of another Authority that Member shall not receive Allowances under this Scheme if he/she is receiving an Allowance from the other Authority in respect of the same duties.

**ATTENDANCE ALLOWANCES 2014/15**

	<b>Quantum</b>	<b>Payment £</b>
Basic	N/A	4,297
Leader	3.75	16,114
Deputy Leader - without Delegation Responsibility - with Delegation Responsibility	1.75 2.25	7,519 9,670
Chairman of Council	0.75	3,222
Minority Group Leader (only applicable to a group of 5 or more Members)	0.25	1,075
Chairman of Planning Committee	1	4,297
Chairman of Audit, Governance and Standards Committee	0.25	1,075
Chairmen of Scrutiny Committees	0.75	3,222
Chairman of Licensing and Environmental Protection Committee	0.25	1,075
Cabinet Member - without Delegation Responsibility - with Delegation Responsibility	1.25 1.75	5,372 7,519
Dependant Carer's Allowance	-	7.00 per hour or actual costs if lower. Change to set at national minimum wage (currently £6.08) A maximum of 10 hours per week
Independent Persons	-	233

**All Members will receive the Basic Allowance. Those with special responsibilities will receive the Allowances indicated in addition to the Basic Allowance. The Special Responsibility Allowance will be the Basic Allowance multiplied by the Quantum indicated for that Special Responsibility Allowance.**

**Delegation Responsibility means functions delegated to the Cabinet Member under the Council's Constitution.**

**No Member can receive more than one Special Responsibility Allowance.**

**SUBSISTENCE RATES**

	<u>£</u>
Breakfast	7.07
Lunch	9.75
Tea (absence after 6.30pm)	3.83
Dinner (absence after 8.30pm)	12.08

**Notes:** Tea or Dinner may be claimed but not both  
The Allowance is irrespective of the actual cost of the meal.

**ACCOMMODATION RATES**

	<u>£</u>
Other	Up to £78
Major Cities	Up to £101
London	Up to £134
Conferences (National Conferences attended by Members and Chief Officers)	Actual Costs

**Note:** Where not included in the accommodation charge, the cost of all meals will be reimbursed up to £20 per meal upon production of receipts. In the absence of receipts, Subsistence Rates will apply.

**TRAVEL RATES****Travel by Member's own private motor vehicle**

Car mileage rate per mile:

Not exceeding 999cc	45p
1000cc – 1199cc	45p
1200cc and above	45p

Motorcycle rate per mile	24.0p
Bicycle rate per mile	20.0p

**Carriage of Passengers to whom a Travelling Allowance would otherwise be Payable**

In respect of each passenger not exceeding four, an additional 3.0p a mile for the first passenger and 2.0p a mile for the second and subsequent passengers.

**HAMBLETON DISTRICT COUNCIL**

**Report To:** Council  
18 February 2014

**From:** Chief Executive

**Subject:** **APPOINTMENT TO COMMITTEES**

All Wards  
Scrutiny Committees

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**1.0 PURPOSE AND BACKGROUND:**

1.1 The purpose of this report is to consider a request by the Conservative Group to appoint a Member to the vacant set on Scrutiny Committee 1.

**2.0 ALLOCATION OF SEATS:**

2.1 Committees must be constituted on the basis of available seats being allocated on the Council's overall political proportionality (so far as is "reasonably practicable") unless some other basis of allocation has been approved without any Member voting against it.

2.2 Following a recent vacancy in Topcliffe Ward, Councillor Key became a Member in December 2013. Councillor Key has indicated that he wishes to be a member of the Conservative Group. Therefore, the seat allocations on the Council remain:-

Conservatives	60
Liberal Democrats	4
Independents	6

2.2 There remains a vacancy on Scrutiny Committee 1 and the Conservative Group has requested that Councillor Key become a Member of that Committee.

**3.0 LEGAL IMPLICATIONS:**

3.1 The Council is obliged to comply with the rules on proportionality and the wishes of Groups in allocating seats on Committees.

**4.0 FINANCIAL IMPLICATIONS:**

4.1 None.

**5.0 EQUALITIES IMPLICATIONS:**

5.1 None.

**6.0 RECOMMENDATIONS:**

6.1 It is recommended that Councillor Key be appointed as a member of Scrutiny Committee 1.

PHIL MORTON

**Background papers:** Notification of membership of political groups.

**Author ref:** JMR

**Contact:** Martyn Richards  
Director of Corporate Services  
Direct Line No: 01069 767010



## MINUTES FOR INFORMATION

<u>Committee</u>	<u>Date</u>
Cabinet	14 January 2014 11 February 2014
Scrutiny 1	7 January 2014 4 February 2014
Scrutiny 2	16 January 2014 13 February 2014
Planning	9 January 2014 6 February 2014
Audit, Governance and Standards	29 January 2014
Standards Hearings Panel	17 December 2013 13 January 2014 27 January 2014
Licensing Hearings Panel	28 January 2014
Appeals Committee	3 January 2014

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**AGENDA ITEM NO:**

**(CA.73 to CA.77)  
Decisions taken under Cabinet  
authority to take effect on 27 January 2014)**

Decisions of the meeting of the CABINET held  
at 9.30am on Tuesday 14 January 2014 at the  
Civic Centre, Stone Cross, Northallerton

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**Present**

Councillor M S Robson (In the Chair)

Councillor N Knapton  
B Phillips

Councillor Mrs S Shepherd  
P R Wilkinson

**Also in Attendance**

Councillor P Bardon  
D M Blades  
Mrs C S Cookman  
B Griffiths  
Mrs J Griffiths  
K G Hardisty  
J Noone

Councillor Mrs C Patmore  
M J Prest  
M Rigby  
Mrs I Sanderson  
Mrs J Watson  
D Webster

CA.73 **MINUTES**

**THE DECISION:**

That the decisions of the meeting held on 3 December 2013 (CA.59 – CA.72),  
previously circulated, be signed as a correct record.

CA.74 **COMMUNITY INFRASTRUCTURE LEVY**

**All Wards outside the North Yorks Moors National Park**

**The subject of the decision:**

This report sought approval to undertake public consultation on a Community  
Infrastructure Levy (CIL) Draft Charging Schedule.

**Alternative options considered:**

None.

**The reason for the decision:**

To enable consultation to take place on the draft Charging Schedule.

**THE DECISION:**

That the Community Infrastructure Levy Draft Charging Schedule be approved for  
public consultation and the results be reported back to Cabinet prior to submission  
for examination.

CA.75 **PUBLIC OPEN SPACE, SPORT AND RECREATION PLANS**

Osmotherley Ward

**The subject of the decision:**

This report sought endorsement of the Public Open Space, Sport and Recreation Action Plan for East Harlsey.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with the Council's legal responsibility to ensure funding is used in a way consistent with the individual S106 Agreements.

**THE DECISION:**

That the Public Open Space, Sport and Recreation Action Plans attached at Annex B of the report be endorsed.

CA.76 **LOCAL GOVERNMENT ACT**

**THE DECISION:**

That under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of the item of business at minute no CA.77 on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act as the Cabinet was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

CA.77 **BEDALE GATEWAY CAR PARK**

Bedale Ward

**The subject of the decision:**

This report sought final approval for project work in connection with the possible creation of a Gateway Car Park in Bedale.

**Alternative options considered:**

None.

**The reason for the decision:**

Cabinet was satisfied that accepting the proposal would enable officers to progress with the scheme.

**THE DECISION:**

That:-

- (1) the project for the construction of the Bedale Gateway Car Park, be approved subject to commencement of the Bedale By-Pass Scheme; and
- (2) the compulsory purchase of the land identified at Annex 'B' of the report be agreed in principle.

The meeting closed at 9.50am

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Leader of the Council

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**AGENDA ITEM NO:**

**(CA.85 to CA.89)  
Decisions taken under Cabinet  
authority to take effect on 24 February 2014)**

Decisions of the meeting of the CABINET held  
at 9.30am on Tuesday 11 February 2014 at the  
Civic Centre, Stone Cross, Northallerton

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**Present**

Councillor M S Robson (In the Chair)

Councillor N Knapton  
B Phillips

Councillor P R Wilkinson

**Also in Attendance**

Councillor P Bardon  
K Billings  
D M Blades  
Mrs C S Cookman  
Mrs B S Fortune  
B Griffiths  
Mrs J Griffiths  
K G Hardisty  
D Hugill

Councillor J Noone  
Mrs C Patmore  
M J Prest  
D H Smith  
T Swales  
A Wake  
Mrs J Watson  
D Webster

(An apology for absence was received from Councillor Mrs S Shepherd

CA.85

**MINUTES**

**THE DECISION:**

That the decisions of the meeting held on 14 January 2014 (CA.73 – CA.77),  
previously circulated, be signed as a correct record.

CA.86

**MINI REVIEW – EMERGENCY AND URGENT MEDICAL RESPONSE IN  
HAMBLETON**

All Wards

**The subject of the decision:**

This report presented the final report from Scrutiny Committee 1 on the Emergency  
and Urgent Medical Response in Hambleton mini review for consideration.

**Alternative options considered:**

None.

**The reason for the decision:**

To take account of the findings of Scrutiny Committee 1.

**THE DECISION:**

That:

- (1) the CCG be commended for the improvements made to the emergency medical service;
- (2) District Councillors be provided with updates on a regular basis; and
- (3) consideration be given to any assistance the Council could provide in communicating with Hambleton residents.

CA.87

**COUNCIL PERFORMANCE 2013-14 (QUARTER 3)**

All Wards

**The subject of the decision:**

The Council Plan set out the direction for the Council for the next two years and had been updated to reflect changes to community needs. It showed the Council's goals and gave measurable outcomes. The Council's approach to performance management was designed to ensure that priorities were effectively implemented, monitored and managed to achieve real improvements in the quality of life in the local community. This report provided details on progress against the Council's priorities and information on actions to address under performance.

**Alternative options considered:**

None.

**The reason for the decision:**

To review the Council's performance against the refreshed Council Plan key priorities to ascertain whether performance was on target and being managed.

**THE DECISION:**

That progress made against the Council Plan as detailed in Annex 'A' of the report be endorsed.

CA.88

**HEALTH AND WELLBEING SERVICE**

All Wards

**The subject of the decision:**

This report provided information on the decision by Public Health to invest £50,000 for 2 years to enable the Council to design and deliver an accessible lifestyle adult weight management service which supported overweight and obese adults to lose weight and learn how to maintain a healthier weight in the long term.

**Alternative options considered:**

None.



**The reason for the decision:**

Cabinet was satisfied that the Health and Wellbeing Service would help the Council address its priorities to promote healthy lifestyles.

**THE DECISION:**

That the funding package offered by North Yorkshire County Council Public Health be accepted.

CA.89

**PUBLIC OPEN SPACE, SPORT AND RECREATION PLANS**

Leeming and Crakehall Wards

**The subject of the decision:**

This report sought endorsement of the Public Open Space, Sport and Recreation Action Plan for Burneston; Swainby with Allerthorpe and Theakston; and Snape with Thorp.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with the Council's legal responsibility to ensure funding is used in a way consistent with the individual S106 Agreements.

**THE DECISION:**

That the Public Open Space, Sport and Recreation Action Plans attached at Annex B of the report be endorsed.

The meeting closed at 10.00am.

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Leader of the Council

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Present

Councillor A P Wake (In the Chair)

Councillor	P Bardon	Councillor	P G Sowray
	S P Dickins		Mrs J Watson
	Mrs J A Griffiths		S Watson
	K G Hardisty		A W Wood
	J Noone		

(Apologies for absence were received from Councillors K Billings, Mrs C S Cookman and G W Ellis.)

SC1.16

**MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 19 November 2013 (SC1.14 - SC1.15), previously circulated, be signed as a correct record.

SC1.17

**POLICY REVIEW – PAPERLESS WORKING WITHIN THE COUNCIL**

All Wards

As a continuation of this particular review, a report of the Chairman of the Committee was considered which reminded the Committee of the terms of reference of the Review and of information which had previously been requested.

The Committee was satisfied that it had adequately completed its Review and agreed that it could now prepare its draft final report.

**THE DECISION:**

That the draft final report be prepared for circulation to Committee Members, prior to final determination at the next meeting.

SC1.18

**MINI REVIEW – EMERGENCY AND URGENT MEDICAL RESPONSE IN HAMBLETON**

All Wards

The Committee considered a report of the Task and Finish Group which was appointed to undertake a mini review of Emergency and Urgent Medical Response in Hambleton. The Group visited both the Operations Centre in York and the Ambulance Station in Northallerton to examine the effectiveness of the Emergency Operations Centre and the operational use of emergency vehicles.

The Group took evidence from John Darley of the Hambleton, Richmondshire and Whitby Clinical Commissioning Group (HRWCCG); considered detailed information about alternative methods of responding to emergencies and established that with the resources available the service provided was extremely effective and was pleased with the improvement in response times.

The Group recognised the achievements made with no additional funding, was impressed with the range of new initiatives being implemented, appreciated the vast amount of work undertaken to improve the service and were hopeful that such good work could continue.

The Group considered that the District Councillors would appreciate being provided with information relating to response times and updates on initiatives on a regular basis and suggested that in the spirit of joint working the District Council should provide assistance to communicate the new initiatives being implemented to the residents of Hambleton.

**THE DECISION:**

To accept the findings of the Task and Finish Group and report to Cabinet that:

- § the CCG be commended for the improvements made to the emergency medical service;
- § District Councillors be provided with updates on a regular basis; and
- § consideration be given to any assistance the Council could provide in communicating with Hambleton residents.

The meeting closed at 10.00am

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Chairman of the Committee

Present

Councillor A P Wake (In the Chair)

Councillor	P Bardon	Councillor	R Kirk
	K Billings		J Noone
	Mrs C S Cookman		P G Sowray
	S P Dickins		Mrs J Watson
	Mrs J A Griffiths		S Watson
	K G Hardisty		A W Wood

Also in Attendance

Councillor	G Key	Councillor	M S Robson
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(An apology for absence was received from Councillor G W Ellis)

SC1.19

**MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 7 January 2014 (SC1.16 - SC1.18), previously circulated, be signed as a correct record.

SC1.20

**POLICY REVIEW – INTRODUCTION OF PAPERLESS WORKING WITHIN THE COUNCIL – DRAFT FINAL REPORT**

All Wards

The Committee considered its draft final report on the Introduction of Paperless Working within the Council and made some amendments. The Committees conclusions and recommendations would be presented to Cabinet on 18 March 2014.

**THE DECISION:**

That the introduction of paperless working within the Council be supported subject to:

- § the introduction being undertaken in a staged approach;
- § adequate back up being in place in the event of system failure;
- § the review of the website ensuring that it can facilitate paperless working for Members;
- § adequate training being provided in a phased manner;
- § the provision of hard copies being maintained on a request basis;



Present

Councillor D M Blades (In the Chair)

Councillor	A W Barker	Councillor	M Rigby
	Mrs F M Greenwell		C R Rooke
	B Griffiths		Mrs I Sanderson
	M J Prest		J N Smith

Also in Attendance

Councillor M S Robson

(Apologies for absence were received from Councillors D E Adamson, R W Hudson, C A Les, Mrs M Skilbeck and J D Hugill who was on other Council Business)

SC2.15

**MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 21 November 2013 (SC2.12 - SC2.14), previously circulated, be signed as a correct record.

SC2.16

**POLICY REVIEW – AGEING POPULATION**

All Wards

As a continuation of this particular review, a report of the Chairman of the Committee was considered which reminded the Committee of the terms of reference of the review and of information which had been identified in the Project Plan.

Mr Paul Fisher, Hambleton Over 50s Forum, Ms Alex Bird, Age UK and Mr David Goodwin, Director of Leisure and Health Services, Hambleton District Council, attended the meeting to provide evidence.

(A full account of the questions raised and responses is available as part of the Committee's records).

The Committee was satisfied that it had received all the evidence it required to conclude the review and agreed to formulate conclusions at its next meeting on 13 February 2014.

**THE DECISION:**

That the review be concluded at the next meeting of the Committee on 13 February 2014.

The meeting closed at 11.25am.

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Chairman of the Committee

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Present

Councillor D M Blades (In the Chair)

Councillor Mrs F M Greenwell  
M Rigby  
C R Rooke

Councillor Mrs I Sanderson  
Mrs M Skilbeck  
J N Smith

(Apologies for absence were received from Councillors D E Adamson, A W Barker, B Griffiths, R W Hudson, J D Hugill, C A Les and M J Prest)

SC2.17

**MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 16 January 2014 (SC2.15 - SC2.16), previously circulated, be signed as a correct record.

SC2.18

**POLICY REVIEW – AGEING POPULATION**

All Wards

As a continuation of this particular review, a report of the Chairman of the Committee was considered which reminded the Committee of the terms of reference of the Review and of information which had previously been requested.

The Committee was satisfied that it had adequately completed its Review and agreed that it could now prepare its draft final report.

**THE DECISION:**

That the draft final report be prepared for circulation to Committee Members, prior to final determination at the next meeting.

The meeting closed at 11.05am.

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Chairman of the Committee

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Present

Councillor D A Webster (In the Chair)

Councillor	D E Adamson	Councillor	K G Hardisty
	P Bardon		M J Prest
	D M Blades		C R Rooke
	J Coulson		Mrs M Skilbeck
	S P Dickins		A P Wake
	Mrs B S Fortune		P G Sowray
	Mrs J A Griffiths		

Also in Attendance

Councillor	Mrs F M Greenwell	Councillor	M S Robson
	R Kirk		Mrs J Watson
	B Phillips		

(Apologies for absence were received from Councillors G W Ellis and A W Wood.)

P.21 **MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 5 December 2013 (P.19 - P.20), previously circulated, be signed as a correct record.

P.22 **PLANNING APPLICATIONS – DECISIONS**

The Committee considered reports of the Director of Housing and Planning Services relating to applications for planning permission. During the meeting, Officers referred to additional information and representations which had been received.

Except where an alternative condition was contained in the report or an amendment made by the Committee, the condition as set out in the report and the appropriate time limit conditions were to be attached in accordance with the relevant provisions of Section 91 and 92 of the Town and Country Planning Act 1990.

The abbreviated conditions and reasons shown in the report were to be set out in full on the notices of decision. It was noted that following consideration by the Committee, and without further reference to the Committee, the Director had delegated authority to add, delete or amend conditions and reasons for refusal.

In considering the report(s) of the Director of Housing and Planning Services regard had been paid to the policies of the relevant development plan the National Planning Policy Framework and all other material planning considerations. Where the Committee deferred consideration or refused planning permission the reasons for that decision are as shown in the report or as set out below.

Where the Committee granted planning permission in accordance with the recommendation in a report this was because the proposal is in accordance with the development plan the National Planning Policy Framework or other material considerations as set out in the report unless otherwise specified below. Where the Committee granted planning permission contrary to the recommendation in the report the reasons for doing so and the conditions to be attached are set out below.

**THE DECISION:**

That the applications be determined in accordance with the recommendation in the report of the Director of Housing and Planning Services, unless shown otherwise:-

- (1) 13/01770/FUL - Revised application for the construction of 40 dwellings with associated garaging, access, landscaping and pumping station at land off Ripon Way, Carlton Miniott for Taylor Wimpey (North Yorkshire) Limited.

PERMISSION GRANTED subject to the entering into of a planning obligation relating to affordable housing and a contribution to education and recreational facilities.

Mr M Leigh spoke on behalf of the applicant in favour of the application.

- (2) 13/02323/FUL - Demolition of existing agricultural building, alterations and extensions to 3 agricultural buildings to form 6 dwellings and formation of a new vehicular access and associated works at land off Catton Village Street, Catton Village Street, Catton for Robin Hall Associates.

PERMISSION GRANTED subject to completion of a planning obligation relating to affordable housing and either a planning obligation or a condition relating to provision of recreational facilities.

- (3) 13/02275/OUT - Outline application for a residential development (up to 113 dwellings) with associated access (and all other matters reserved), change of use of existing agricultural building to B1 use and demolition of 4 buildings at land off Station Road, Great Ayton for Gladman Developments Ltd.

PERMISSION REFUSED

(The applicant's agent, Ms E Walker, spoke in support of the application.)

(Councillor J Fletcher spoke on behalf of Great Ayton Parish Council objecting to the application.)

(Ms M Ferguson spoke as agent for the tenant of the land and a number of local residents objecting to the application.)

- (4) 12/00911/FUL - Retrospective application for the change of use of land from single family gypsy site and alterations to amenity building to form a dwelling at The Stables, Broughton Grange, High Street, Great Broughton for Mr Billy Foster.

PERMISSION REFUSED

(The applicant's agent, Mr J Pollitt, spoke in support of the application.)

- (5) 13/02295/FUL - Revised retrospective application to use an existing caravan for residential purposes for an agricultural worker for a three year period at Ingleby Lane Farm, Ingleby Greenhow for Mr David Jones.

PERMISSION GRANTED

(The applicant, Mr D Jones, spoke in support of the application.)

(Mr H Kasuji spoke as agent for a neighbour objecting to the application.)

- (6) 13/01008/FUL - Retrospective application for a change of use of annex into separate dwelling at Northfield, Oaktree Bank, Borrowby for Mr M Cameron.

PERMISSION REFUSED

(The applicant, Mrs D Cameron, spoke in support of the application.)

(Ms L Gibbon spoke on behalf of Knayton Parish Council supporting the application.)

- (7) 13/02446/FUL - Construction of an agricultural storage building at land north of Morton on Swale, east of Treatment Works and south of Thrintoft, Thrintoft for A R Sanderson.

WITHDRAWN

- (8) 13/01862/FUL - Conversion of retail unit into a residential unit at Elders, Elder Road, Northallerton for Mr P Cochrane.

PERMISSION GRANTED subject to completion of a planning obligation relating to a contribution to recreational facilities and the North Northallerton Link Road.

The decision was contrary to the recommendation of the Director of Housing and Planning Services. The Committee was satisfied that there would not be an adverse impact on the amenity of future occupiers and that the shop unit would be likely to remain vacant.

(The applicant's agent, Mr I Parminter, spoke in support of the application.)

- (9) 13/02318/FUL - Change of use from manufacture, storage and distribution to storage and distribution (natural stone paving and tiles) at The Manor House, Snape for Prices Paving & Tile Ltd.

PERMISSION GRANTED

(Ms K Simpson spoke on behalf of the applicant in support of the application.)

- (10) 13/01349/FUL - Retrospective application for refurbishment of existing stable block, formation of a concrete hard-standing area and levelling part of existing paddock area at OS Field 9700, Stockton Road, Thirsk for Mr Charles Teasdale.

PERMISSION GRANTED subject to an additional condition prohibiting the use of the land for the stationing or storage of any caravan, mobile home or motorised vehicles.

(The applicant's agent, Mr J Pollitt, spoke in support of the application.)

The meeting closed at 4.30pm.

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Chairman of the Committee

Present

Councillor D A Webster (In the Chair)

Councillor	D E Adamson	Councillor	Mrs J A Griffiths
	P Bardon		K G Hardisty
	D M Blades		M J Prest
	J Coulson		C R Rooke
	S P Dickins		Mrs M Skilbeck
	G W Ellis		A P Wake
	Mrs B S Fortune		A W Wood

Also in Attendance

Councillor	Mrs C S Cookman	Councillor	M Rigby
	G W Dadd		M S Robson
	G J Key		D H Smith
	Mrs C Patmore		Mrs J Watson
	B Phillips		

(An apology for absence was received from Councillor P G Sowray.)

P.23

**MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 9 January 2014 (P.21 - P.22), previously circulated, be signed as a correct record.

P.24

**PLANNING APPLICATIONS – DECISIONS**

The Committee considered reports of the Director of Housing and Planning Services relating to applications for planning permission. During the meeting, Officers referred to additional information and representations which had been received.

Except where an alternative condition was contained in the report or an amendment made by the Committee, the condition as set out in the report and the appropriate time limit conditions were to be attached in accordance with the relevant provisions of Section 91 and 92 of the Town and Country Planning Act 1990.

The abbreviated conditions and reasons shown in the report were to be set out in full on the notices of decision. It was noted that following consideration by the Committee, and without further reference to the Committee, the Director had delegated authority to add, delete or amend conditions and reasons for refusal.

In considering the report(s) of the Director of Housing and Planning Services regard had been paid to the policies of the relevant development plan, the National Planning Policy Framework and all other material planning considerations. Where the Committee deferred consideration or refused planning permission the reasons for that decision are as shown in the report or as set out below.

Where the Committee granted planning permission in accordance with the recommendation in a report this was because the proposal is in accordance with the development plan the National Planning Policy Framework or other material considerations as set out in the report unless otherwise specified below. Where the Committee granted planning permission contrary to the recommendation in the report the reasons for doing so and the conditions to be attached are set out below.

**THE DECISION:**

That the applications be determined in accordance with the recommendation in the report of the Director of Housing and Planning Services, unless shown otherwise:-

- (1) 13/02568/FUL - Construction of a building to be used as a showroom, office and workshops plus formation of a new vehicular access at Plot 2B, Conygarth Way, Leeming Bar Business Park, Leeming Bar for Lifetime Home Improvements Ltd.

PERMISSION GRANTED subject to completion of a planning obligation providing for a contribution to the Bedale Footpath and Cycleway.

- (2) 13/02179/OUT – Outline application for the construction of 48 dwellings at OS Field 3324, Stillington Road, Easingwold for Jomast Developments Limited.

PERMISSION GRANTED subject to completion of a planning obligation in respect of:

- (i) the provision of affordable housing:
- (ii) a financial contribution towards local education provision: and
- (iii) a financial contribution towards local open space, sport and recreation provision.

(The applicant's agent, Mr R Irving, spoke in support of the application.)

- (3) 13/02183/OUT Outline application for the construction of a food store, petrol filling station, health uses, public open space, car parking and means of access at York Road, Easingwold for Jomast Developments, Graeme Nigel Burn and Pamela Mary Bacon (Trustees of the Hebden Family Trust) and Redrow Homes Limited.

PERMISSION GRANTED

(The applicant's agent, Mr J Wallace, spoke in support of the application.)

- (4) 13/02340/FUL - Revised application for the demolition of existing dwelling and construction of 6 dwellings at the Bungalow, Hackforth for N C Wilson Ltd.

PERMISSION GRANTED subject to:

- (i) completion of a planning obligation to secure a contribution towards open space, sports and recreation facilities; and
- (ii) consideration of any further consultation responses.



(Mr G Copping spoke on behalf of Hackforth Parish Council expressing concerns about the application.)

- (5) 13/02559/FUL - Revised application for the construction of 4 dwellings at land adjacent 4 - 5 Brookside, Hackforth for Mr M Webster.

PERMISSION GRANTED subject to completion of a planning obligation to secure provision of open space and/or financial contributions towards open space, sports and recreation facilities.

(Mr I Thomas spoke objecting to the application.)

- (6) 13/02530/FUL - Extensions to dwelling-house at 26 Lees Lane, Romanby for Mr and Mrs Andrew Price.

PERMISSION GRANTED

- (7) 13/01854/FUL - Erection of building and the use of land in connection with an agricultural contracting business at Four Fields, Sandhutton Lane, Carlton Miniott for Agriwash (UK) Ltd.

PERMISSION GRANTED

The decision was contrary to the recommendation of the Director of Housing and Planning Services. The Committee was satisfied that the proposal met policies in the National Planning Policy Framework which support appropriate economic growth in rural areas.

(The applicant's agent, Mr R Smith, spoke in support of the application.)

- (8) 13/02544/FUL - Change of use of agricultural land to 8 pitch travellers caravan site, transit facility, construction of a stable block and five amenity buildings at OS Field 2619, Goose Lane, Sutton on the Forest for Mr E Whatnell.

PERMISSION GRANTED

(The applicant, Mr E Whatnell, spoke in support of the application.)

(Ms L Stark spoke on behalf of Sutton on the Forest Parish Council objecting to the application.)

(Mr A England spoke objecting to the application.)

- (9) 13/02397/OUT - Outline application for residential development of up to 40 dwellings at land off St Marys Close, Thirsk Mr J R Barker & Mrs R Taylor.

PERMISSION GRANTED subject to completion of a planning obligation in respect of funding of public open space.

(The applicant's agent, Mr S Barker, spoke in support of the application.)

(Mr P Cotterill spoke objecting to the application.)

- (10) 13/01109/FUL - Siting of a wind turbine 46.0m high (to tip) at Seamer Grange Farm, Seamer for Mr Colin Bainbridge.

PERMISSION GRANTED

(The applicant, Mr C Bainbridge, spoke in support of the application.)

(Mr Patterson spoke on behalf of Seamer Parish Council objecting to the application.)

- (11) 13/02595/FUL - Revised application for the construction of a warehouse and office/mess building with associated access, parking and drainage attenuation pond at Wagg Foods, Dalton Old Airfield Industrial Estate, Dalton for Wagg Foods Ltd.

PERMISSION GRANTED

The meeting closed at 4.35pm.

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Chairman of the Committee

Present

Councillor J N Smith (In the Chair)

Councillor Mrs C S Cookman  
Mrs B S Fortune

Councillor R W Hudson  
M Rigby

(Apologies for absence were received from Councillors D E Adamson and G W Dadd.)

AGS.27

**MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 30 October 2013 (AGS.17 - AGS.26, previously circulated, be signed as a correct record.

AGS.28

**REGULATION OF INVESTIGATORY POWERS ACT – REVIEW OF ACTIVITY AND REVIEW OF POLICY**

All Wards

**The subject of the decision:**

The Director of Corporate Services presented a report advising the Committee that the Council, like many public authorities, was governed by the Regulation of Investigatory Powers Act 2000 (RIPA). This Act ensured that public authorities complied with their obligations under the Human Rights Act when undertaking investigations which might interfere with the rights of individuals. The Act introduced safeguards on activities such as surveillance undertaken by public bodies. The Committee had now been given responsibility for RIPA matters. This would involve the Committee reviewing the Council's Policy Statement and receiving quarterly reports on any activities which had been authorised under RIPA.

From 1 November 2012 the Council was only able to use RIPA for directed surveillance for potential criminal activity with a possible penalty of at least six months imprisonment. This meant that the Council could no longer use the procedure for low-level offences such as littering, dog control and fly-tipping. For serious offences the Council needed approval from a magistrate before it could use directed surveillance.

The Council's current policy Statement on the use of powers under RIPA was reviewed and no changes were recommended.

The Committee noted that in October 2013 the Office of the Surveillance Commissioner carried out its three-yearly inspection. The report was generally positive, but suggested minor amendments to the Central Register of Authorisations; a programme of training, including external trainers; minor issues in respect of Covert Human Intelligence Sources and minor changes to the Council's procedure documents, which would all be implemented by Officers.

**Alternative options considered:**

None

**The reason for the decision:**

To comply with the Regulation of Investigatory Powers Act 2000 (RIPA)

**THE DECISION:**

That:

- (1) the current Policy on the Regulation of Investigatory Powers Act be approved without amendment;
- (2) it be noted that no RIPA authorisations were made by the Council during the period 1 October – 31 December 2013; and
- (3) the action in respect of the inspection by the Office of the Surveillance Commissioner be approved.

AGS.29

**CORPORATE CUSTOMER FEEDBACK POLICY AND PROCEDURE**

All Wards

**The subject of the decision:**

The Director of Corporate Services presented a report regarding the Committees responsibility for overseeing the Council's Customer Feedback and Complaints Procedure. The Committee was asked to approve a time restriction on considering complaints against the Council and restricting complaints to those who either resided in the District or had been directly affected by a Council service or the failure to provide a service.

The Policy and Procedure included those categories of matter which were excluded from its scope but did not include any restriction on the length of time within which a complaint could be made. As the Ombudsman would only consider complaints that were made within one year it was recommended that a similar exclusion be included in the Council's Customer Feedback Procedure.

Almost all complaints were made by people resident in the District or visitors who had been affected by a service. However, there were some people outside the District who had raised issues with the Council when they were not directly affected and this could involve significant resources on the Council's part.

**Alternative options considered:**

None

**The reason for the decision:**

To bring the Procedure in line with the Ombudsman's ruling to only consider complaints made within one year and to make the best use of Council resources.

**THE DECISION:**

That the Council's Customer Feedback Procedure:

- (1) includes a provision that excludes complaints which are not brought within one year of the subject matter of the complaint arising;
- (2) includes a provision which restricts complaints to those who are residents of the district or have been directly affected by a Council service or the failure to provide a service.

AGS.30

**CODE OR MEMBER CONDUCT – ASSESSMENT CRITERIA FOR ALLEGATIONS**

All Wards

**The subject of the decision:**

The Director of Corporate Services presented a report regarding the Council's Code of Member Conduct which the Committee was responsible for, together with all procedures under the Standards regime. The Council's procedures provided for initial allegations to be assessed by the Monitoring Officer who decided whether they should be forwarded for consideration by the Standards Hearings Panel. The Council had established criteria for the assessment of allegations and the Committee was asked to consider amending the assessment criteria.

The assessment criteria for allegations was used by the Monitoring Officer, in conjunction with the Independent Person, to determine whether an allegation should be forwarded to the Standards Hearings Panel for investigation. The criteria aim was to ensure that only appropriate cases went forward for investigation; those cases which were not worthy of being investigated, such as those of a vexatious nature, would be filtered out at this stage.

There were other situations where it might be appropriate for allegations not to be forwarded for investigation; where the allegation did not, on its face, come within the matters covered by the Code of Conduct or where the information provided did not provide at least an arguable case that there had been a breach of the Code. It was therefore recommended that these criteria be added to the list. In addition, it was thought that under current criterion number 8, three years might be too long a period in which an allegation could be lodged, as the Ombudsman would normally only consider allegations raised within one year of an incident occurring. It was therefore recommended that the period be reduced from three years to one year.

Members also considered that item 6 within the criteria "If the subject of the allegation happened so long ago that important information may not now be available it may be considered inappropriate to take further action on the allegation" should be deleted.

**Alternative options considered:**

None

**The reason for the decision:**

To ensure that only appropriate cases be forwarded for investigation.

**THE DECISION:**

That amendments contained within the report be adopted subject to the deletion of item 6 from the criteria.

AGS.31

**STATUTORY AUDITOR – ANNUAL AUDIT LETTER 2012/13**

All Wards

**The subject of the decision:**

The Director of Resources presented a report on the Statutory Auditor's Annual Audit Letter summarising the conclusions and significant issues, arising from the Auditor's audit and inspection work for the financial year 2012/13.

**Alternative options considered:**

None.

**The reason for the decision:**

To take account of the Statutory Auditor's Annual Audit and Inspection Letter for 2012/13.

**THE DECISION:**

That the Statutory Auditor's Annual Audit Letter for 2012/13 be received.

AGS.32

**INTERNAL AUDIT PROGRESS REPORT 2013/14**

All Wards

**The subject of the decision:**

The Director of Resources presented a report informing Members of progress made to date in delivering the Internal Audit Plan for 2013/14.

In the period between April and December, inclusive, 5 out of 18 internal audit reviews had been completed to final report stage. A further 3 audits were at draft report stage and 7 other audits were in progress. This represented 28% of the plan delivered to final report stage and 44% including draft reports. Based on that work, Veritau's initial opinion was that a Substantial Assurance could be given.

**Alternative options considered:**

None.

**The reason for the decision:**

To take account of the work of Internal Audit to date.

**THE DECISION:**

That the work undertaken by Internal Audit in the year to date be noted.

AGS.33

**STATUTORY AUDITOR – QUARTERLY UPDATE**

All Wards

**The subject of the decision:**

The Director of Resources provided an opportunity for the Council's statutory auditor, Deloitte, to give an update to the Committee on its activities to date.

Representatives from Deloitte attended the meeting to provide the update and answer questions.

**Alternative options considered:**

None.

**The reason for the decision:**

To respond to a request from the Committee.

**THE DECISION:**

That the comments of the auditor on his quarterly update be noted.

The meeting closed at 10.00am

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Chairman of the Committee

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Present

Councillor Mrs B S Fortune  
B Griffiths

Councillor J N Smith

Independent Person

Mr B Ferguson

Parish Council Representative

Mrs J Crampton

SHP.14

**CHAIRMAN**

**THE DECISION:**

That Councillor J N Smith be elected Chairman for duration of the meeting.

(Councillor J N Smith in the Chair)

SHP.15

**LOCAL GOVERNMENT ACT**

**THE DECISION:**

That under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of the items of business at minute no SHP.16 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act as the Panel was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

SHP.16

**ALLEGATION ABOUT A PARISH COUNCIL MEMBER**

**The subject of the decision:**

The Monitoring Officer presented a report about allegations that a Parish Councillor failed to comply with the provisions of the Parish Council's Code of Member Conduct.

The Panel heard from some of those who had made the allegations and the Councillor against whom the allegations had been made.

**Alternative options considered:**

None.

**The reason for the decision:**

Having considered the Monitoring Officer's report, the accompanying documents, the representations of those making the allegations and the representations of the Parish Councillor the Panel's findings were as follows:-

- (1) The Panel noted that there appeared to be a poor relationship between the Councillor and the rest of the Parish Council and differences of opinion about the legality of actions and procedural matters.
- (2) The Panel was satisfied that a Parish Councillor was entitled to question the actions of a Parish Council and other Councillors and there was no requirement on a Councillor to agree with the Parish Council's position. Nevertheless there was an obligation to act reasonably and not to be excessively disruptive or obstructive.
- (3) In respect of the actual allegations, the Panel was satisfied that the manner in which the Councillor had suggested there had been an illegality and had suggested that there could be impropriety in ordering grit (the language used and forcefulness of delivery), went beyond what was reasonable and this amounted to showing a lack of respect to other Councillors.
- (4) Although the Panel accepted that the Councillor's robust repetition of assertions and forcefulness might be annoying and upsetting to some of those making allegations it did not think that it was sufficient to be intimidation for the purposes of the Code of Conduct.
- (5) However, the Panel felt that the repetitious and forceful nature of the Councillor's arguments and criticisms did mean that he had been unnecessarily disruptive at the meeting. The Panel was satisfied that this behaviour would lower the reputation of the Council and the office of Councillor in the eyes of a reasonable observer and was therefore a breach of the Code of Conduct.
- (6) The Panel felt that the Parish Council should consider seeking external assistance to address the relationship issues referred to. It also felt that the Councillor should be offered training on how to behave at meetings.

**THE DECISION:**

That:-

- (1) the Councillor had breached the Code of Conduct by being disrespectful and bringing the office of Councillor and the Council into disrepute and that he be censured;
- (2) the Parish Council consider obtaining external assistance to resolve any relationship issues within the Council; and
- (3) the Parish Council offer the Councillor training on how to behave at meetings in future.

The meeting closed at 12.30pm.

Present

Councillor Mrs B S Fortune  
M Rigby

Councillor J N Smith

Independent Person

Mr K Bartlem

Parish Council Representative

Mrs C Artingstoll

SHP.17

**CHAIRMAN**

**THE DECISION:**

That Councillor M Rigby be elected Chairman for duration of the meeting.

(Councillor M Rigby in the Chair)

SHP.18

**LOCAL GOVERNMENT ACT**

**THE DECISION:**

That under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of the items of business at minute no SHP.19 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act as the Panel was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

SHP.19

**COMPLAINT ABOUT DISTRICT COUNCIL MEMBERS**

**The subject of the decision:**

The Monitoring Officer presented a report into allegations that three Hambleton District Councillors had failed to comply with the provisions of the Council's Code of Member Conduct.

**Alternative options considered:**

None.

**The reason for the decision:**

Having considered the Monitoring Officer's report the Panel decided the following:-

Although the District Council paid for some of its Members to have access to the internet via broadband connections, this was not part of the District Council's Members' Allowance Scheme. It was rather the provision of a facility which enabled Members to undertake their duties. Whilst some Councils may include specific reference in their Allowance Scheme to computer/support facilities, the District Council did not. Paragraph 9.5 of the District Council's Members' Allowance Scheme did not therefore apply to the present cases.

The provision in the District Council's Code of Member Conduct relating to gifts or hospitality was aimed at gifts or hospitality provided by third parties to Councillors. It was not intended to cover allowances or other support provided by the District Council to District Councillors.

The District Council's Code of Member Conduct required the registration of "disclosable pecuniary interests". The types of interests which qualified were very closely prescribed. The receipt of support (or allowances) by a District Councillor from the District Council did not come within the definition of disclosable pecuniary interests.

**THE DECISION:**

It follows from the above that:-

- (1) The allegation that the District Councillors brought the Authority or their office into disrepute is not upheld.
- (2) The allegation that the District Councillors failed to register a gift or hospitality is not upheld.
- (3) The allegation that the District Councillors failed to register a disclosable pecuniary interest is not upheld.

The meeting closed at 11.15am

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Chairman of the Panel

Present

Councillor Mrs B S Fortune  
M Rigby

Councillor J N Smith

Independent Person

Mr R C Pennington

Parish Council Representative

Mr E Dennison

SHP.20

**CHAIRMAN**

**THE DECISION:**

That Councillor J N Smith be elected Chairman for duration of the meeting.

(Councillor J N Smith in the Chair)

SHP.21

**LOCAL GOVERNMENT ACT**

**THE DECISION:**

That under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of the items of business at minute no SHP.22 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act as the Panel was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

SHP.22

**COMPLAINT ABOUT DEVELOPMENT MANAGEMENT**

**The subject of the decision:**

The Director of Corporate Services presented a covering report regarding a complaint about the actions of the District Council's Development Management Team in connection with allegations about breaches of planning control.

The Panel heard from the complainant who had made the allegations and the District Council's Planning Manager.

**Alternative options considered:**

None.

**The reason for the decision:**

Having considered the Director of Corporate Services report, the accompanying documents and the representations of the parties, the Panel made the following findings:-

The 2008 planning permission contained adequate restrictions which properly reflected the nature of the application. The District Council had acted appropriately, therefore, in granting the planning permission.

Although it was appropriate for the District Council to have had regard to condition 4 of the planning permission when investigating alleged breaches of planning control between 27 February 2009 and 11 March 2010, and 1 December 2011 and May 2013, the Panel concluded that insufficient consideration had been given to condition 2 during the investigation, thus leading to less effective enforcement procedures. The Panel noted that the District Council had already acknowledged that fact and had apologised to the complainant for any inconvenience caused. In the circumstances the Panel felt that no further action was necessary.

The Panel concluded that the enforcement investigation carried out between July and October 2013 had been conducted appropriately and effectively.

The Panel concluded that officers had not deliberately misled the complainant regarding the planning permission.

**THE DECISION:**

It follows from the above that:-

- (1) the complaint set out at paragraph 3.2.1 of the report is not upheld;
- (2) the complaint set out at paragraph 3.2.2 of the report is upheld but no further action is necessary;
- (3) the complaint set out at paragraph 3.2.3 of the report is upheld but no further action is necessary;
- (4) the complaint set out at paragraph 3.2.4 of the report is not upheld; and
- (5) the complaint set out at paragraph 3.2.5 of the report is not upheld.

The meeting closed at 12.20 pm.

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Chairman of the Panel

Present

Councillor Mrs I Sanderson (In the Chair)

Councillor P Bardon  
Mrs B S Fortune

Councillor Mrs F M Greenwell  
A Robinson

LHP.2 **LOCAL GOVERNMENT ACT**

**THE DECISION:**

That under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of the item of business at minute no LHP.3 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act as the Panel was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

LHP.3 **CONDUCT OF LICENSED HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER**

All Wards

**The subject of the decision:**

The Director of Leisure and Health asked the Panel to consider whether to revoke a hackney carriage/private hire vehicle driver licence.

**Alternative options considered:**

The Panel considered whether any action needed to be taken and, if so, whether to revoke the hackney carriage/private hire driver's licences.

**The reason for the decision:**

The Panel considered the relevant representations of the parties, both written and oral, including the witness evidence, the Council's Vehicle and Driver Licensing Policy and the relevant legislation.

Taking account of the above and having given appropriate weight to the evidence the Panel reached the following conclusions:-

- (1) The Panel found there was consistency in the type and location of the incidents to which the complaints related and noted the driver admitted her recollection of the occurrence of some of those incidents. The Panel took note of the driver's representations and motivations in respect of her conduct. The Panel was satisfied the driver used offensive language during the four alleged incidents.

- (2) The Panel found the use of aggressive and offensive language was not acceptable conduct of a licensed taxi driver.

**THE DECISION:**

Taking all of the above into account the Panel decided to impose a sanction in the form of a four week suspension of the driver's licence.

The Panel decided to offer to reduce the suspension period by two weeks if a customer care and/or anger management course (which is to be approved by the Licensing Officer) is attended and a certificate confirming completion of the course is produced to the Licensing Officer. If the course certificate is produced within the first two weeks of the suspension period the final two weeks of the suspension period will be disapplied. If the course certificate is produced during the final two weeks of the suspension period the remainder of the suspension period will be disapplied.

The meeting closed at 10.55am.

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Chairman of the Panel



Present

Councillor P Bardon  
G W Dadd  
Mrs C Patmore

Councillor D H Smith  
A P Wake

(Apologies for absence were received from Councillors A W Hall and D A Webster)

A.7 **LOCAL GOVERNMENT ACT 1972**

**THE DECISION:**

Under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of the item of business at minute no. A.8 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act as the Committee was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

A.8 **APPEAL AGAINST DISMISSAL**

A report of the Legal Manager was submitted asking the Committee to consider an appeal against dismissal.

**REASONS FOR THE DECISION:**

Having considered the evidence of the parties, both written and oral, and the Council's Disciplinary Policy the Committee made the following findings:-

- § The appellant had committed five serious breaches of the Council's relevant Health and Safety Policy;
- § Three of those breaches occurred after the appellant had received re-training on the Health and Safety Policy;
- § The appellant had been made aware of the new Health and Safety Policy and had received appropriate training;
- § The appellant had failed to report and document damage to a vehicle whilst on duty;
- § The Committee noted and took into consideration the new evidence in respect of the appellant's qualification to drive heavy goods vehicles. The Committee found the new evidence did not mitigate the breaches of the Health and Safety Policy;
- § The Committee noted the severity of the sanction issued by the Disciplinary Panel but believed there were aggravating factors, namely the number of breaches, and the fact that further training had been given and additional breaches of the Health and Safety Policy had occurred immediately after that re-training;

In the circumstances the Committee decided that the Disciplinary Panel's decision to dismiss the appellant for gross misconduct arising from serious breaches of the Council's Health and Safety Policy was reasonable and appropriate.

**THE DECISION:**

The decision to dismiss the appellant is upheld and the appeal dismissed.

The meeting closed at 2.42pm.

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Chairman of the Committee